



The [Student Work Placement Program](#) (SWPP) is a federal wage subsidy program funded by Employment and Social Development Canada and administered by various [delivery partners](#).

Dalhousie [Bachelor of Commerce Co-op](#) students who meet the criteria below will qualify for SWPP funding and are available to work full-time in co-op positions up to 4 months (minimum 12 weeks, 35 hours/week required).

- Hired candidates must be Canadian citizens, permanent residents or protected refugees
- International students are **not** eligible for this program

[Eligible employers](#) can be reimbursed up to **\$5,000** for hiring students for 12-16 weeks.

Steps to apply for and receive SWPP funding:

1. Find a SWPP delivery partner that aligns with your industry and job description.
 - Partners that typically support business student hires are [listed here \(under SWPP\)](#)
2. Ensure funding is available for your position. Some partners need you to apply before the student starts.
3. Submit funding applications through the delivery partner's application portal.
 - Partner deadlines can differ, but applications are reviewed until funds run out
4. After hiring, quickly submit all eligibility documents to increase your chances of approval.
5. Verify with your delivery partner that your funding is fully approved.
6. Be aware that wage subsidy payments might be delayed until the end of the work term.
 - Some partners require specific documentation before releasing the funds

Steps to advertise your co-op/internship job for Dal business students:

1. Request or log into your account on the [myCareer online recruitment portal](#).
 - Use the portal to advertise the job, access applications, and schedule interviews
 - Post Commerce Co-op positions under **Co-op / Internship - Faculty of Management**
 - Refer to the [myCareer User Guide for Employers](#) for help with the portal
2. Before advertising to students, our team will contact you to ensure the job details meet program requirements and provide guidance on our recruitment and work term evaluation process.

Conditional Hiring: The hiring offer will be conditional on securing SWPP funding. Our *Interview & Job Offer Support* team (hirebusiness@dal.ca) will remind you to work with the student and delivery partner to verify eligibility and secure funding quickly.

Risk of Delay: If funding delays risk the student's work term or start date, the student may be advised to continue their job search and accept another unconditional offer.

Employer Responsibilities: Once the work term is finalized, please provide proper onboarding, training and supervision to help the student succeed. We ask you to communicate with our team during the work term, especially at the mid-term and final evaluation points, or if any issues arise. More details are available here: [Employer Responsibilities](#)