



Master of Public Administration (MPA) Internship Program

THE MASTER OF PUBLIC ADMINISTRATION PROGRAM IS ATLANTIC CANADA'S ONLY MPA PROGRAM OFFERING A PAID WORK EXPERIENCE.

Dalhousie's MPA program equips students with the management skills required by public service organizations like yours. Our students understand the structure, processes, and policies of government, its public agencies, and consulting firms that work in or with the public sector.

As a CAPP (Canadian Association of Programs in Public Administration) accredited program, our courses are linked to CAPP's five key student competencies relating to critical thinking, leadership, engagement, ethics, and communication.

MASTER OF PUBLIC ADMINISTRATION PROGRAM HIGHLIGHTS

- Pre-screened graduate level students are available for work terms (14-16 weeks) starting in May.
- Designed with employers' input, our curriculum and career services model ensure our students are personally and professionally prepared for the workplace.

"I have been hiring Dal MPA students every year since 2013 and will continue to do so. I see the MPA internship as a mutually beneficial relationship that not only provides opportunities for students but gives the provincial government an opportunity to demonstrate the importance of public service that helps recruit future employees."

Christine Eisan

Government of Nova Scotia – Department of Public Works

DUTIES:

Students may be assigned a range of duties including (but not limited to):

- Policy engagement
- Assisting with or leading evaluations
- Research and analysis
- Preparing briefing materials
- Program delivery
- Collaborating on projects
- Expenditure management
- Organizing events
- Partner management



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MPA students complete their internship between their first and second year of study. The first year of the MPA program includes a professional development program that is designed to develop skills to help students thrive in their new work environment.

Objectives include:

- Reflect on one's own professional development to identify areas of improvement and set goals to support progress
- Enhance professional skills, such as time management, presentation skills, and networking
- Prepare for the internship process by developing resumes, cover letters, and interview skills
- Demonstrate capability to request and offer constructive feedback and support.

Year	Fall (Sept. - Dec.)	Winter (Jan. - Apr.)	Summer (May - Aug.)
1	Study Term	Study Term	Work Term
2	Study Term	Study Term	Graduation

MASTER OF PUBLIC ADMINISTRATION INTERNSHIP CRITERIA

- 14-16 weeks of paid employment (commencing in May)
- 35 or 37.5 hours a week
- Recent average hourly rate of \$25
- Provide supervision and mentorship to student during the internship
- Create a positive and productive learning experience
- Post your job from January to March using myCareer.dal.ca, our free job portal

This program is approved
by the **Public Service
Commission of Canada.**

INTERESTED IN HIRING A STUDENT FROM OUR OTHER PROGRAMS?

Email mcs@dal.ca or call **902-494-1515**. Post your job and recruit online now at myCareer.dal.ca.



DALHOUSIE
UNIVERSITY

MANAGEMENT CAREER SERVICES Recruit online: myCareer.dal.ca

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