

ACADEMIC REFERENCE To Support Application for Graduate Admission

ELECTRONIC VERSION (Updated April 2021)

SECTION I: To be completed by applicant

Full Name of Applicant _____

Program

Master of Information Management

Master of Business Administration – Financial Services

Master of Public Administration (Management)

Master of Business Administration – Leadership

SECTION II: To be completed by referee (academic)

Please complete the form, save as a PDF, and return it via email from your personal work address to cege@dal.ca. Forms sent from personal assistants/secretaries will be rejected. Referees may include a letter with this form if they desire. The information in this report is confidential. We are particularly interested in the applicant's ability to demonstrate initiative, to work well as a team member, and to follow through on work assignments. We would appreciate knowing the basis of your general assessment.

Quality	Unable to Comment	Low	Average	Good	Excellent
Problem Solving Orientation					
Ability/Promise as a Manager					
Quality of Oral Expression					
Quality of Written Expression					
Leadership					
Organizational Ability					
Ability to Meet Deadlines					

Please comment briefly on the applicant in the space below. **Omission of comments may result in the applicant's file being delayed or denied.**

Among students I have known at the same stage in this field in recent years, **I would rank this applicant in the top ___ %.**

PLEASE CIRCLE OR HIGHLIGHT ONE OF THE OPTIONS: I would / would not recommend this applicant as a graduate student.

Your name _____

Position _____

Organization _____

Relationship to Applicant: _____

Address _____

Phone: _____

Email: _____

Signature _____

Date: _____