



**POSITION:** Research Assistant - Undergraduate  
**DEPARTMENT:** James R. Johnston Chair, Black Canadian Studies  
**RESEARCH PROJECT:** Defining and Developing Black Health National Learning Competencies in Medical and Public Health Education: A Mixed Methods Study  
**LOCATION:** Remote  
**REPORTS TO:** Dr. OmiSoore Dryden  
**CLASSIFICATION:** Grant Paid

**PURPOSE AND SCOPE:**

*Defining and Developing Black Health National Learning Competencies in Medical and Public Health Education: A Mixed Methods Study* will generate evidence for policy options that integrate and standardize anti-racism pedagogy, that specifically focuses on Black health and addressing anti-Black racism. This project uses an intersectional lens as well as inter- and transdisciplinary approaches to centre the experiences of Black populations as a whole within health care and public health systems.

The Research Assistant (RA) will report to the Nominating Principal Applicant. The RA provides a wide range of support to the research team. This includes drafting documents for the Research Ethics Board, literature review, and project workshop, as well as end-of-project knowledge translation materials. The RA will be deeply involved in the data analysis. The RA operates with an exceptional level of professionalism, confidentiality, efficiency, accuracy, and knowledge of priorities and risks, and will support overall project success factors and accountability. Highly self-sufficient and independent, the RA must exercise sound judgement, prioritization, and decision-making skills.

**DURATION OF CONTRACT:** 1 year

**EMPLOYMENT TYPE:** Part time, 10 hours/week

**PAY RATE:** \$23/hour

**KEY RESPONSIBILITIES:**

- Assist in writing documents for Research Ethics Board, drafting workshop materials, transcribing interviews, and analyzing data in a timely manner.
- Support literature review, including collecting relevant documents for policy analysis.
- Maintain the project standards and procedures for research projects and strategic initiatives.



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- Support logistics of project activities.
- Attend project meetings and provide updates on assigned activities.
- Liaise with various stakeholders, including Co-Applicants, Primary Knowledge Users, Knowledge Users, and Collaborators, and research participants, as needed.
- Follow a Work Plan to guide project activities and work with the project team and partners to ensure all project deliverables are completed and milestones are met; organize, communicate, and report on team objectives and progress of project.
- Communicate with community members and/or participants, as needed; develop and maintain good community engagement and relationship-building.
- Maintains project records.
- Assist in the preparation of reports, manuscripts, workshops, presentations, marketing and promotional materials, and other knowledge translation products.
- Carries out any other related duties in keeping with requirements of this position.
- Performs other tasks and provides research support as directed.

**JOB SPECIFICATIONS:**

**Education:**

- Currently enrolled in undergraduate studies in health, health policy, public health, medicine, Black Studies, or social sciences.

**Experience:**

- Direct and/or lived experience with African Nova Scotian, Afro-Indigenous, African, Caribbean, and/or Black communities.
- Proven experience of community engagement/volunteer work is strongly preferred.
- Experience with the practice and understanding of equity, diversity, inclusion, anti-racism, anti-colonialism, anti-discrimination and other related issues at a systems level, including their intersectionality with other social determinants of health is preferred.
- Experience providing project, research and/or program support with proven research and analytical skills is an asset.
- Experience with NVivo and SPSS or SAS is an asset.
- Excellent time management and communication skills are required.
- Experience with Critical Race Theory, policy research, and research methods is an asset.
- Strong interpersonal and communication skills are required, fluency in a second language considered an asset.
- Advanced knowledge of Microsoft Office 365 (Word, Excel, PowerPoint, Access, MS Project) is required.

**Core and Leadership Competencies Required:**

- Adaptability
- Anti-Racism and Equity
- Communication



**DALHOUSIE**  
UNIVERSITY

DR. OMISOORE DRYDEN  
James R. Johnston Chair  
in Black Canadian Studies

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- Integrity
- Relationship Building
- Respect and Inclusion

**External:**

The Research Assistant maintains respectful and positive relationships with a diverse group of community members and/or organizations as well as contacts in other regional and national institutions including universities, government, private sector organizations, and professional associations.

**To apply:**

Please submit the following to [JRJadmin@dal.ca](mailto:JRJadmin@dal.ca) with the subject line **Undergraduate Research Assistant Application CIHR – YOUR NAME**

- Resume or CV
- Cover letter

To be considered for this position, individuals must self-identify as African Nova Scotian, Black Nova Scotian, Afro-Indigenous, African, Caribbean, and/or Black and clearly state this in their application.