



POSITION: Research Assistant - Graduate
DEPARTMENT: James R. Johnston Chair, Black Canadian Studies
RESEARCH PROJECT: Defining and Developing Black Health National Learning Competencies in Medical and Public Health Education: A Mixed Methods Study
LOCATION: Remote
REPORTS TO: Dr. OmiSoore Dryden
CLASSIFICATION: Grant Paid

PURPOSE AND SCOPE:

Defining and Developing Black Health National Learning Competencies in Medical and Public Health Education: A Mixed Methods Study will generate evidence for policy options that integrate and standardize anti-racism pedagogy, that specifically focuses on Black health and addressing anti-Black racism. This project uses an intersectional lens as well as inter- and transdisciplinary approaches to centre the experiences of Black populations as a whole within health care and public health systems.

The Research Assistant (RA) will report to the Nominating Principal Applicant. The RA provides a wide range of support to the research team. This includes drafting documents for the Research Ethics Board, literature review, and project workshop, as well as end-of-project knowledge translation materials. The RA will be deeply involved in the data analysis. The RA operates with an exceptional level of professionalism, confidentiality, efficiency, accuracy, and knowledge of priorities and risks, and will support overall project success factors and accountability. Highly self-sufficient and independent, the RA must exercise sound judgement, prioritization, and decision-making skills.

DURATION OF CONTRACT: 1 year

EMPLOYMENT TYPE: Part time, 10 hours/week

PAY RATE: \$25/hour

KEY RESPONSIBILITIES:

- Assist in writing documents for Research Ethics Board, drafting workshop materials, transcribing interviews, and analyzing data in a timely manner.
- Lead literature review, including collecting relevant documents for policy analysis.



FACULTY OF MEDICINE

- Assist undergraduate RAs with data collection and analysis, including organizing and interpreting data and conducting literature searches.
- Maintain the project standards and procedures for research projects and strategic initiatives.
- Support logistics of project activities.
- Attend project meetings and provide updates on assigned activities.
- Liaise with various stakeholders, including Co-Applicants, Primary Knowledge Users, Knowledge Users, and Collaborators, and research participants, as needed.
- Follow a Work Plan to guide project activities and work with the project team and partners to ensure all project deliverables are completed and milestones are met; organize, communicate, and report on team objectives and progress of project.
- Communicate with community members and/or participants; develop and maintain good community engagement and relationship-building.
- Maintains project records.
- Assist in the preparation of reports, manuscripts, workshops, presentations, marketing and promotional materials, and other knowledge translation products.
- Performs other tasks and provides research support as directed.

JOB SPECIFICATIONS:

Education:

- Undergraduate degree in health, health policy, public health, Black Studies, or social sciences.
- Currently enrolled in graduate studies in related area of study.

Experience:

- Direct and/or lived experience with African Nova Scotian, Afro-Indigenous, African, Caribbean, and/or Black communities.
- Experience with the practice and understanding of equity, diversity, inclusion, anti-racism, anti-colonialism, anti-discrimination and other related issues at a systems level, including their intersectionality with other social determinants of health is required.
- Proven experience of community engagement/volunteer work is strongly preferred.
- Experience providing project, research and/or program support with proven research and analytical skills.
- Experience with NVivo and SPSS or SAS is an asset.
- Excellent time management and communication skills are required.
- Proven expertise/experience in Critical Race Theory, policy research, and research methods is an asset.
- Strong interpersonal and communication skills are required, fluency in a second language considered an asset.
- Advanced knowledge of Microsoft Office 365 (Word, Excel, PowerPoint, Access, MS Project) is required.



Core and Leadership Competencies Required:

- Adaptability
- Anti-Racism and Equity
- Communication
- Integrity
- Relationship Building
- Respect and Inclusion

External:

The Research Assistant maintains respectful and positive relationships with a diverse group of community members and/or organizations as well as contacts in other regional and national institutions including universities, government, private sector organizations, and professional associations.

To apply:

Please submit the following to JRJadmin@dal.ca with the subject line **Grad Research Assistant Application CIHR – YOUR NAME**

- Resume or CV
- Cover letter

To be considered for this position, individuals must self-identify as a person of African descent, Indigenous, or racialized and clearly state this in their application.