

GUIDELINES FOR EXTERNSHIP PLACEMENT – SPEECH-LANGUAGE PATHOLOGY

WEEK 1 (Orientation to the Setting/Placement & Direct Supervision)

- Discuss the supervision contract (including the student's goals for the placement)
- Discuss the caseload which the student will assume and the student's previous clinical experience
- Describe administrative and organizational procedures (i.e., referral procedures, statistics and recordkeeping, charting and report writing)
- Review schedule and weekly appointments (i.e., rounds, departmental meetings)
- Familiarize student with assessment and treatment materials available
- Introduce student to colleagues and orient student to physical setting (if possible, provide a "work space" for the student)
- Student will observe clinician working with clients who are presently on the clinician's caseload
- Student may participate in and/or administer all or part of an assessment or treatment session with clients
- Feedback will be provided by the clinician following all sessions, within schedule constraints

WEEK 2 (Close Supervision)

- Student will take responsibility for at least 2 direct client contact hours per day (i.e., prepare plans, select materials, and implement assessment and/or treatment sessions)
- Feedback will be provided by the clinician following all sessions

WEEKS 3 to 6 (Close Supervision)

- Student will have 3-4 direct client contact hours per day (i.e., prepare plans, select materials, and implement assessment and/or treatment sessions)
- Feedback will be provided by the clinician following all sessions, within schedule constraints

WEEK 6

- Midterm Evaluation

WEEKS 6 to 12

- Student should obtain a minimum of 4 direct client contact hours per day (i.e., prepare plans, select materials, and implement assessment and/or treatment sessions)
- Student must be supervised for at least 25% of all treatment sessions, 50% of EACH assessment session, and 100% of interventions that carry risk of harm (such as dysphagia assessment, taking initial case history, communicating results and recommendations following initial assessment, etc.)
- Feedback will be provided by the clinician following all sessions, within schedule constraints

WEEK 12

- Final evaluation