

Deadline for receipt of all materials and intake: **December 15, 2023** for September 2024 admission.

This is a quick checklist for reference when applying for the PhD in Health program. Detailed information about applying for graduate programs can be found on the [Faculty of Graduate Studies](#) website and for the PhD in Health program on the [Faculty of Health](#) website.

Please note that documents must be sent by email to the program specialist at phdhealth@dal.ca, and the Faculty of Graduate Studies by mail or email where noted below.

✓ **Faculty of Graduate Studies Application**

Potential students must create an account and apply through the [Dalhousie University Admission Application](#) portal.

✓ **Transcripts**

Send copies of the most recent bachelor's and master's degrees to the program specialist via email. The Faculty of Graduate Studies will also need copies emailed or mailed from the institution or institutions.

✓ **Confidential Reference Letters**

Referees will get an email prompting them to fill out an online form via the [Admission Application](#) portal.

✓ **English Language proficiency**

*Applicants for whom English is not their first language, or who have not completed post-secondary education in English must provide proof of English language competency as follows: **minimum of 92 on TOEFL (Internet) or 7 on IELTS**. Original documents must be emailed/mailed from the testing site to the Faculty of Graduate Studies and copies sent by email to the program specialist. If any of the degrees were conducted in English and English is an official language of the country, this requirement is waived.*

✓ **Academic CV**

Applicants must provide an academic CV outlining educational and professional experience and/or community/leadership experience.

✓ **Letter of Support and Commitment from the proposed supervisor**

To be accepted into the program there must be a supervisor in place. Supervisors must provide a letter indicating support of the applicant. Applicants are encouraged to view the [PhD in Health Faculty List](#) and to contact potential supervisors directly before applying. Supervisors are required to provide minimum funding of \$5000/year for four years. Potential Supervisors who do not appear on the PhD in Health Faculty list may apply for membership status with the program. Please contact the Program Administrator at phdhealth@dal.ca if this is the case.

✓ **Proposed Research and Support Plan:**

1. Description of the Proposed Research (1000 words/2 pages)

Describe your proposed research and demonstrate how you plan to complete your research project from start to finish.

2. Research Experience and Suitability for the Proposed Research (500 words)

Briefly describe how previous academic, research or leadership/extra-professional activities have prepared you for conducting the proposed research.

3. Funding Plan

*The yearly minimum funding expectation for PhD in Health students is \$12,000 plus fees and tuition each year for the duration of the program. Applicants are responsible for making every attempt to secure scholarship funding prior to admission to the program. Applicants should provide a list of doctoral scholarships which includes the **name, amount and duration of each award received and applied for** (with decisions pending).*

✓ **Evidence of Independent Research (non-thesis master's degree applicants only) (500 words)**

Those applying with a non-thesis master's degree who wish to be considered for the two-year residency program are required to demonstrate evidence of independent research. These applicants should include a letter requesting admission to the two-year program and provide a list of contributions and documents of support as appropriate.

✓ **Training Expectations and Mentorship Plan (500 words)**

Describe agreed upon expectations, supports, and resources necessary to facilitate the applicant's program trajectory, research and/or leadership development. This should be completed with the input of the proposed supervisor and then sent to the program specialist via email.

Please direct questions about the application process to the Program Specialist at phdhealth@dal.ca or 902-494-7809.

Revised August 21, 2023