



**DALHOUSIE  
UNIVERSITY**

## **SCHOOL OF OCCUPATIONAL THERAPY**

### **TEACHING ASSISTANT POSTING**

DALHOUSIE UNIVERSITY

Halifax, Nova Scotia, Canada B3H 4R2

POSTING DATE: July 25, 2025

APPLICATION DEADLINE: August 11, 2025

POSITION: TA 90, OCCU 5013.03: Foundations of Occupational Therapy I

TERM/DATES: September-December 2025

DEPARTMENT/LOCATION: School of Occupational Therapy, Faculty of Health (Carleton Campus)

PAY RATE: As per CUPE Collective Agreement

### **WORK ASSIGNMENT**

Key responsibilities will be:

- Provide on-line course assistance with the Course Instructor to prepare and manage content through the Brightspace platform e.g., setting up, organizing, and monitoring the components of the course
- Respond to student queries about coursework in collaboration with course instructor
- Monitoring and/or assessment of on-line lab submissions/discussion boards
- Collaborate with instructor on student evaluation- including grading assignments (online and in-class) and development of test questions and review questions
- Development of teaching and learning activities related to course-specific topic in collaboration with course instructor and in alignment with experience/expertise (e.g., opportunity for mini-guest lecturing or creation of short videos that supplement course material)
- Follow up with students as necessary
- Attend orientation sessions prior to the academic term (to be scheduled with the course instructor) and meet with course instructor during classes as needed
- Other duties may be required to assist with course delivery

Note that this is a partly condensed course running twice a week from Sept 2 to Sept 25<sup>th</sup> and then once a week until the end of October. Some marking on weekends or evenings may be required during condensed period.

### **REQUIREMENTS OF POSITION:**

Candidates must hold a graduate degree in OT. Prior teaching experience (online or in-person), excellent communication and organizational skills an asset. Familiarity with, and enthusiasm for, occupational therapy models/frames of references, assessments and critical perspectives an asset.

If you are interested in the above position, please apply in writing by the application deadline to Michael Crawford at [michael.crawford@dal.ca](mailto:michael.crawford@dal.ca) Applications must include a cover letter, CV, and 2 references.

**All offers of employment are conditional upon sufficient student enrolment in the course and approval by the University.**

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

Dalhousie University commits to achieving inclusive excellence through continually championing equity, diversity, inclusion, and accessibility. The university encourages applications from Indigenous Peoples of Turtle Island (especially Mi'kmaq), persons of Black/African descent (especially African Nova Scotians), and members of other racialized groups, persons with disabilities, women, persons identifying as members of 2SLGBTQIA+ communities, and all candidates who would contribute to the diversity of our community. In accordance with our Employment Equity Policy, preference will be given in hiring processes to candidates who self-identify as members of one or more of the equity-deserving groups listed above. For more information, including details related to our Employment Equity Policy and Plan and definitions of equity-deserving groups please visit [www.dal.ca/hiringfordiversity](http://www.dal.ca/hiringfordiversity).

If you require any support for the purpose of accommodation, such as technical aids or alternative arrangements, please let us know of these needs and how we can be of assistance. Dalhousie University is committed to ensuring all candidates have full, fair, and equitable participation in the hiring process. Our complete Accommodation Policy can be viewed [here](#).