# Non-Credit Diploma in Professional & Leadership Studies

Develop as a leader. Earn professional certifications. Gain valuable work experience in Canada.

### **PROGRAM OVERVIEW**

The Non-Credit Diploma in Professional and Leadership Studies is a 16-month, non-credit program designed to give you high demand leadership skills and hands-on experience. The Canadian and Nova Scotian governments have programs that allow eligible students to stay and work after program completion through opportunities like Canada's Post Graduation Work Permit (PGWP) and permanent residence pathways.

While studying at one of the top 15 researchintensive universities in Canada, you will complete foundational courses in leadership and human resource management.

Then, you will start one of the specialization courses of your choice in *Project Management, Human Resource Management, Business Analysis, Adult Education & Training, or Business Management.* 

In partnership with the Immigrant Services Association of Nova Scotia (ISANS), the program offers a supportive experience that includes:

- Canadian workplace training tailored to new arrivals in Canada
- One-on-one career counselling
- Job search support led by the ISANS team



#### **DETAILS AT A GLANCE**

LOCATION: Halifax, Nova Scotia, Canada DURATION: 16 months COST: \$27,400 PROGRAM START DATES: September, January and April APPLICATION DEADLINE: Please visit the program website

**FORMAT:** In-person, with select courses online (blended)

### **PROGRAM ADVANTAGES**

- Work with a Career Advisor at Nova Scotia's premier immigrant-serving organization.
- Choose a course of study that works for you.
- Study at a leading research university in one of Canada's safest and friendliest cities.



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# **PROGRAM STRUCTURE**

| Delivery           | Schedule                                    | Term 1   | Term 2 | Term 3 | Term 4 | Term 5  |
|--------------------|---|--|--------|--------|--------|---|
| In-person          | 9:00AM to 2:00PM<br>(twice per week)        | Certificate in Leadership Excellence<br>Certificate in Human Resource Leadership |        |        |        | Work-<br>integrated<br>learning<br>experience |
| Online &<br>Onsite | Bi-weekly meetings<br>during business hours | ISANS: Workplace training, career counselling, and job search support            |        |        |        |   |
| Online             | Frequency according to specialization       | Specialization Courses: PM, HRM, BA, BM and AET                                  |        |        |        |   |



#### **ADMISSION REQUIREMENTS**

- Completion of an undergraduate degree in any discipline.
- A minimum overall average of 70% (around a B- or 2.7 GPA) as calculated in your undergraduate degree OR most recent degree.
- Meet the English language requirement of IELTS 6.5, with no band below 6.0. or equivalent
- Receive two (2) positive academic or professional references
- Demonstrate three years of full-time work experience (strongly recommended)

Do you meet all the admission requirements but need to upgrade your English?

We can refer you to Dalhousie's English Language Studies Department for in-person or remote courses to help you achieve your goals.



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#### POST-GRADUATE DIPLOMA FEES

| Diploma application fee (non-refundable) | \$200.00    |  |
|--|-------------|--|
| Program deposit                          | \$6,850.00  |  |
| Tuition                                  | \$17,633.00 |  |
| Student service fees                     | \$2,717.00  |  |
| Estimated total*                         | \$27,400.00 |  |

\*Fees are for the full 16-month program. Total program fees may vary depending on specialization selected, delivery format, student service fees, textbooks and taxes. Tuition and fees are subject to review and expected to increase annually. Note: The cost does not include the processing of the relevant visa or incidental expenses.



**OR Visit:** dal.ca/faculty/open/programareas/ncdiploma.html

# AFTER THE PROGRAM

The Canadian and Nova Scotian governments have programs that allow eligible students to stay and work after program completion through opportunities like Canada's Post Graduation Work Permit (PGWP) and permanent residence pathways.

Leading up to graduation, the ISANS team will give you personalized support with your Canadian job search and settlement process.

Graduates of this Diploma can pursue positions such as:

- Operations Manager
- Human Resource Manager/Coordinator
- Business Intelligence Analyst
- Project Manager/Coordinator
- Business Administrator
- Consultant
- Small Business Owner/Manager

### **CONTACT US**

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#### **FACULTY OF OPEN LEARNING AND CAREER DEVELOPMENT**