

**Graduate Program
Department of English
Dalhousie University
Application for Supplemental Travel Funding**

Application Deadlines:

September 15 for travel in October, November, or December
December 15 for travel in January, February, or March
March 15 for travel in April, May, or June
June 15 for travel in July, August, or September

Name: _____

Location / Purpose of Travel: _____

Budget: _____

If you are eligible for it, you must apply for FGS funding before you request supplemental funding from the department.

I am am not eligible for FGS funding for this research or conference travel.

FGS Funding Received: _____ (attach confirmation)

I have* have not previously received departmental travel funding.

*Amount received: _____

Amount requested from
departmental funds: _____

Signature: _____

Date: _____

Please submit this completed form to the Graduate Coordinator. Approved funding will be taken from the Annual Fund and administered by Carole Poirier; amounts must be reimbursed and receipts must be provided. A cumulative maximum of \$750 in supplemental travel funding is available per student, per PhD program. If you have exhausted your FGS funding options, you may still apply for departmental funding, provided you do not exceed this limit.

Request approved by Graduate Coordinator:

Signature: _____

Date: _____