

SCHOOL OF ARCHITECTURE

Undergraduate Reference Form for an Application to the B.E.D.S. Program or SSP-ARCH



**DALHOUSIE
UNIVERSITY**

TO BE COMPLETED BY THE APPLICANT:

Name of applicant: _____

- Please forward this form (as a print or a digital file) to your referee.

Note to referees:

- This reference is intended to assess the applicant's capacity for undergraduate university studies in architecture.
- The information in this document will be kept confidential within the admission committee.
- Please fill out this form, print it, and sign it. (A reference cannot be accepted without your signature.)
- There are four options for submitting this form to the School of Architecture:
 - Place a copy in a sealed envelope, endorse it across the back seal, and return it to the applicant, to include with the application.
 - Mail a copy to: Admissions, School of Architecture, Dalhousie University, 5410 Spring Garden Rd., P.O. Box 15000, Halifax, NS B3H 4R2. (for courier deliveries, the phone number is 902-494-3971)
 - Scan it and e-mail it to arch.office@dal.ca; or fax it to 902-423-6672.
 - Save it as a PDF, name it [applicant's surname]-reference-[your surname].pdf, and e-mail it to arch.office@dal.ca

TO BE COMPLETED BY THE REFEREE:

Name of referee:	_____	Position / rank:	_____
Institution:	_____	E-mail:	_____
Telephone:	_____	Fax:	_____
Mailing address:	_____		

Your Knowledge of the Applicant

In what capacity (e.g., teacher, supervisor, employer) have you known the applicant?	_____
How many years have you known the applicant?	_____
In the chart below, to how many students in the past five years (at the same level of study) are you comparing the applicant?	_____

Applicant's Abilities

For each ability, place a check in the appropriate column.	Outstanding (top 5%)	Superior (5-10%)	Good (10-25%)	Average (25-50%)	Marginal / Poor (lower 50%)	No basis for judgement
Past academic achievement:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capacity for independent study:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resourcefulness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to meet deadlines:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English proficiency - written:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English proficiency - oral:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Additional Comments on the Applicant's Strengths and Weaknesses

Signature of Referee: _____	Date: _____
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Your reference is not valid until it is signed.