

Dates of employment: Start _____ Finish _____
dd/mm/yy dd/mm/yy

Total # of weeks worked: _____ Total # of hours worked: _____

Name of student: _____

Employer:

TO THE EMPLOYER OF THE PLANNING STUDENT:

Please have this form completed by the individual in the best position to evaluate the student's work experience, then return this form to:

Joanne Firth
Director, Career Services
Faculty of Architecture and Planning
PO Box 15000, 5410 Spring Garden Road
Halifax, NS B3H 4R2
Fax: 902-423-6672

Your evaluation is essential to the student's professional development process and will allow the student to better understand his/her work term. Your observations will also enable us to further counsel this student. It would be helpful if the evaluation has been discussed with the student.

Since our counseling interviews occur at the beginning of the university term, we request that you send this evaluation to us as soon as possible after the student has completed his/her employment.

Brief description of duties given to the student:

Please indicate if the student was exposed to any of the following:

Check	Types of experience	Comments on student's performance
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- | | | |
|-----------------------|------------------------------|--|
| <input type="radio"/> | Policy formulation | |
| <input type="radio"/> | Policy application | |
| <input type="radio"/> | Policy analysis | |
| <input type="radio"/> | Research - literature review | |
| <input type="radio"/> | Research - data collection | |
| <input type="radio"/> | Research - other | |
| <input type="radio"/> | GIS applications | |
| <input type="radio"/> | Graphics - mapping | |
| <input type="radio"/> | Graphics - other | |
| <input type="radio"/> | Economic analysis | |
| <input type="radio"/> | Data analysis | |
| <input type="radio"/> | Urban design | |
| <input type="radio"/> | Environmental design | |
| <input type="radio"/> | Development control | |
| <input type="radio"/> | Logistics | |
| <input type="radio"/> | Event planning | |
| <input type="radio"/> | Public consultation | |
| <input type="radio"/> | Report writing | |
| <input type="radio"/> | Writing - other | |
| <input type="radio"/> | Project management | |
| <input type="radio"/> | Other: | |
| <input type="radio"/> | Other: | |

Overall comments about the student:

Evaluated by: _____ Date: _____
Name and Title
