



Employ an Architecture Student or Graduate

The Faculty of Architecture and Planning invites you to advertise positions for Architecture work term students and graduates. If you can offer challenging, career-related employment, we will help you hire one of our students.

The process:

1. Employers send the information below to the Career Office.
2. The Career Office advertises work term jobs to students during the months before the work term.
3. The Career Office advertises full-time jobs to graduates throughout the year.
4. The Career Office sends applications to employers via email (unless another method is requested).
5. Employers contact the Career Office to arrange interviews and job offers for students.

We are:

Employer:

Website:

Contact:

Email:

Address:

Phone:

Fax:

We are interested in employing:

a work term student in the Bachelor of Environmental Design Studies program: for a minimum of 500 hours of work, in 12 or more weeks between August and December

a graduate of the Master of Architecture program, for full-time employment

We would like applicants to provide:

web page address

résumé

grades

in-person interview

samples of work

cover letter

references

phone interview

The job is described in:

our most recent advertisement on file with the Career and Community Services office

the attached description, which includes: (a) a description of the employer; (b) a description of work for the student; (c) specific skills required of the student; (d) salary

The application deadline is:

The start date is:

To advertise your position, please return this form, completed, by fax or e-mail to:

Joanne Firth (Director, Career Services, Faculty of Architecture and Planning)

fax: **902 423 6672**

e-mail: joanne.firth@dal.ca

(phone: 902 494 6201)