

## Background

- The Department of Municipal Affairs and housing provide services and guidance to municipalities, towns, and villages in many areas as well as coordinating service contracts, performing work verifications, providing equipment data, and performing monthly building inspections.
- The main problem is there is no evaluation system for the preventive maintenance program, leading to issues with performance improvement. Moreover, developing KPIs also helps to expand their PVM program.
- Equipment covered by current PVM program : fire alarms, sprinklers, fire extinguishers, generators (emergency and standby), heating systems (oil/gas), and elevators.

## Project Scope

- Perform** data mining/data analysis to develop a set of key performance indicators.
- Develop** and **implement** a KPI dashboard.
- Make recommendations** for improvement of the data collection capability for the future.

## Design Process

Met with the client, learned about the department, the current needs

Clarify the current problem and obtained three major datasets

Worked with the client to define the project scope and expectations of potential solution

Investigated into the datasets and explored the relations between datasets

Researched and developed three short-term KPIs to use in our analysis tool

Developed three long-term KPIs to use in the future should they wish to add more data to support them

Brainstormed and developed potential solution alternatives. Worked with client to choose one of alternatives

Created Data processing tool in Excel and reviewed the tool concept with the client

Revised data processing tool and developed the prototype of dashboard

## KPIs Developing

Research: obtained three KPIs from two sources: peer reviewed paper and Maintenance Textbook.

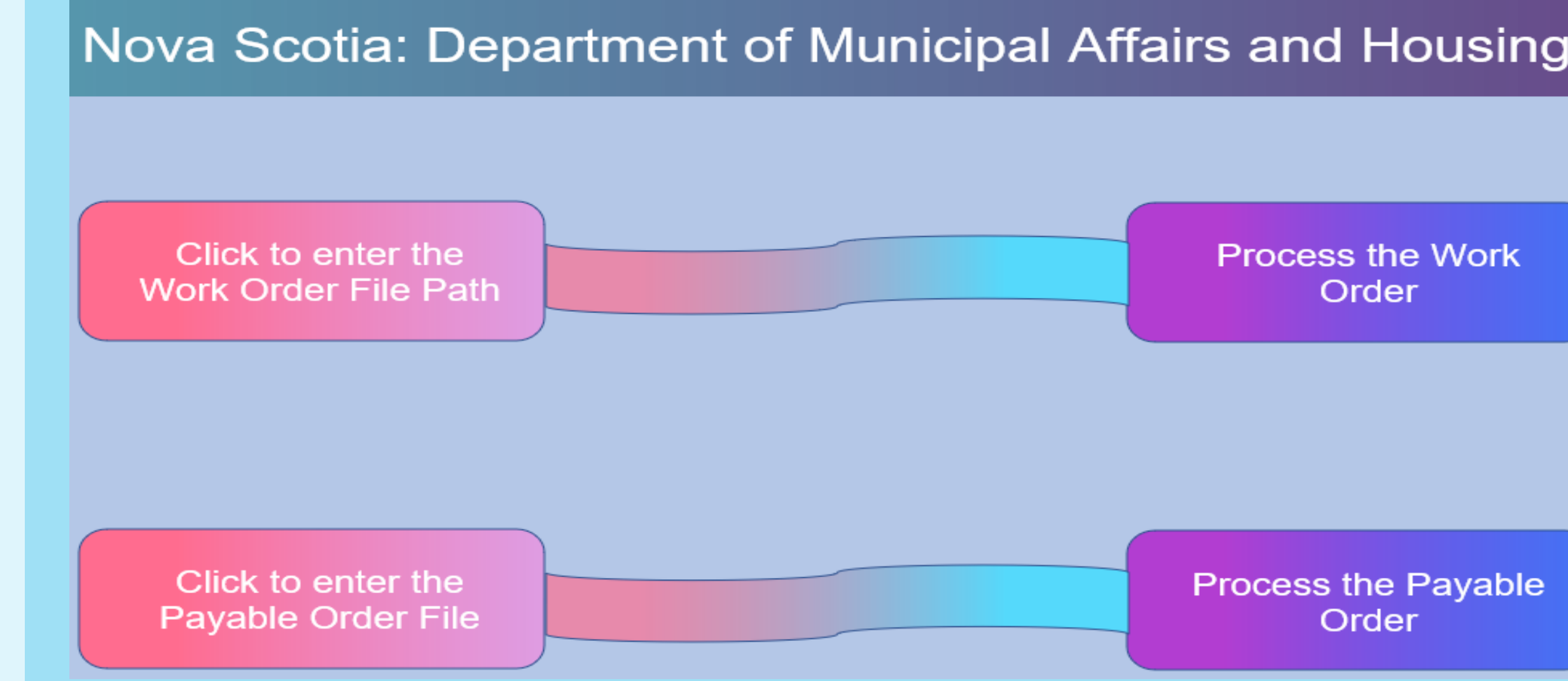
### Short Term KPIs:

- Cost of Asset Maintenance
- Unplanned/Planned Maintenance Percentage
- Preventive Maintenance Compliance

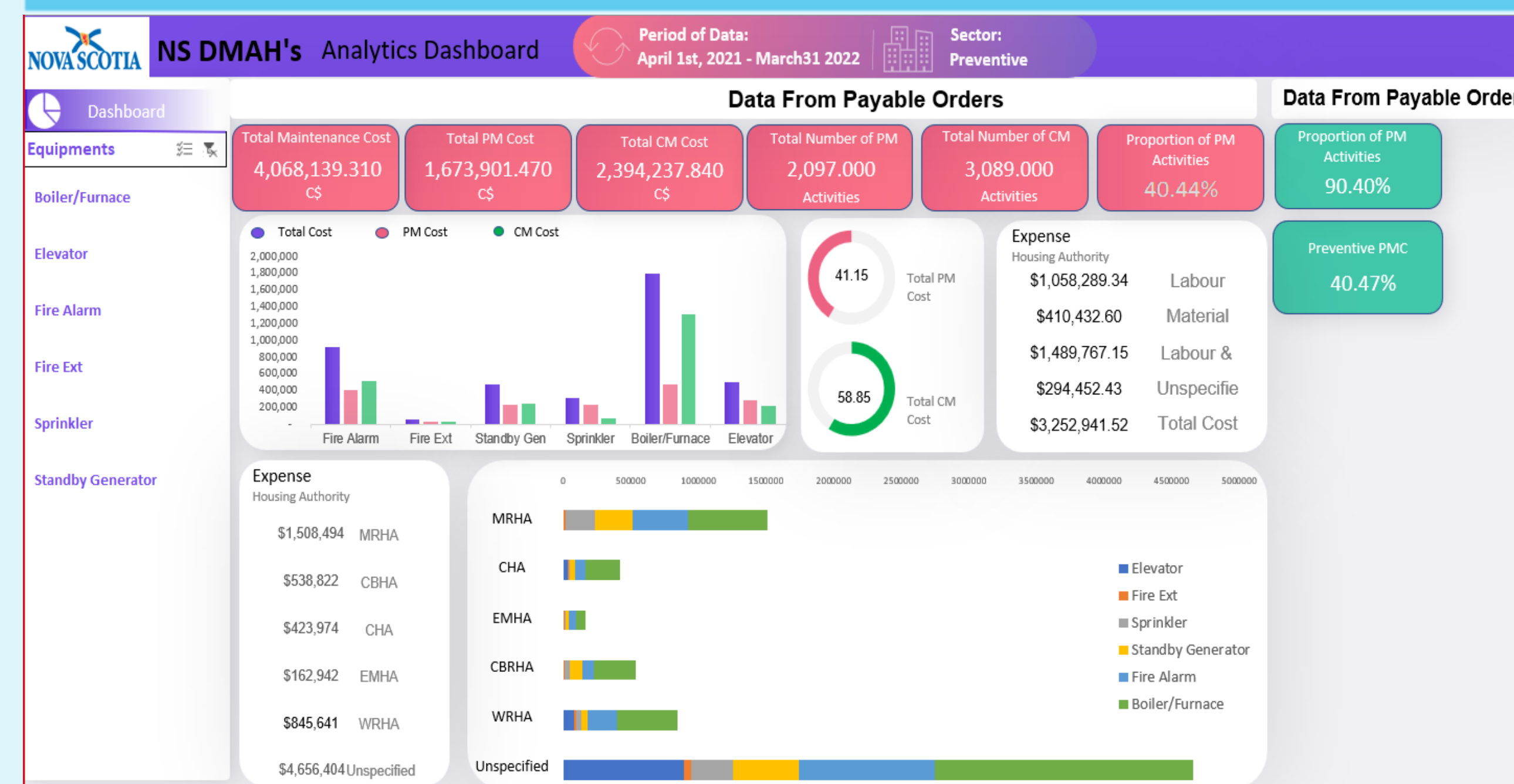
### Long Term KPIs:

- Mean-Time Between Failures
- Mean-Time to Repair
- Percentage of Tenants Satisfied with Repairs

## Data Processing User Interface



## Dashboard User Interface



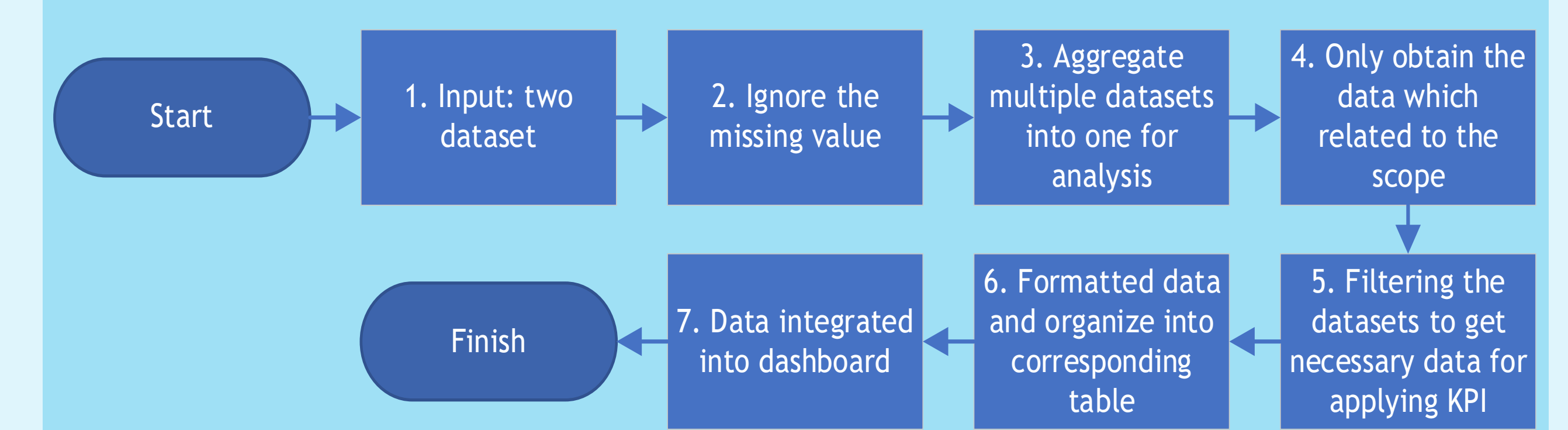
## Conclusion & Recommendation

Conclusion: DMAH has a lot of room for improvement in preventive maintenance by improving the data collection system. Our tool has proven itself to be effective, so long as the following recommendations are made in order to improve the maintenance data quality:

### Recommendations:

- Establish requirements for each KPI
- Standardize data collection/data entry
- Improve responsiveness to maintenance requests
- Implement personnel training
- Expand the scope of the data collections to include long-term KPIs
- Train contractors to properly complete project reports

## Developing Process tool Development Process

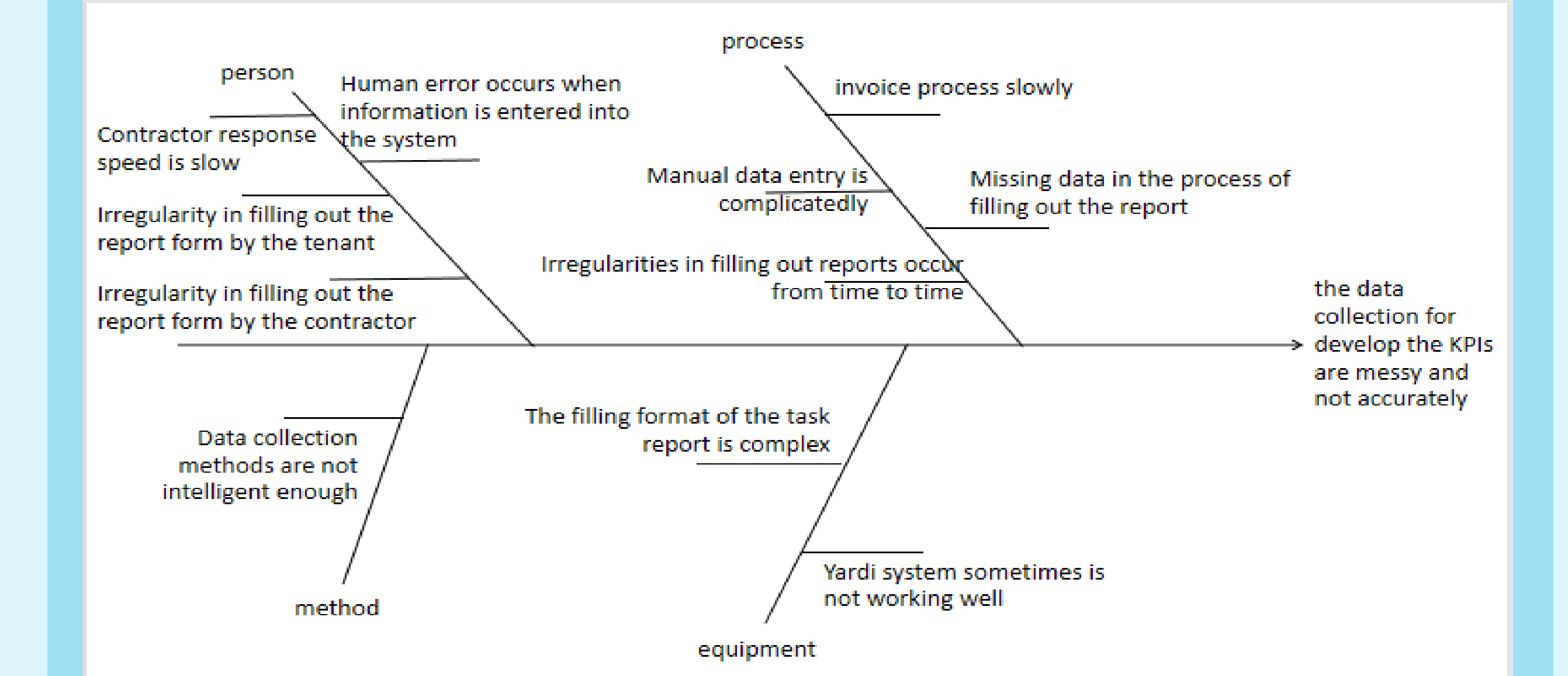


## Data Output

Month	1/2022	2/2022	3/2022	4/2022	5/2022	6/2022	7/2022	8/2022	9/2022	10/2022	11/2022	12/2022
Total Number of CM	1126	126	245	266	86	1236	270	270	270	270	270	270
Total Cost of CM	\$11,444	\$2,828	\$25,560	\$21,560	\$7,643	\$134,077	\$214,230	\$214,230	\$214,230	\$214,230	\$214,230	\$214,230
Labour Cost	\$5,380	\$1,200	\$9,756	\$8,228	\$2,828	\$50,918	\$86,568	\$86,568	\$86,568	\$86,568	\$86,568	\$86,568
Material Cost	\$2,453	\$628	\$15,804	\$13,332	\$4,815	\$73,160	\$127,662	\$127,662	\$127,662	\$127,662	\$127,662	\$127,662
Blank cell cost	\$3,611	\$900	\$9,999	\$8,299	\$2,999	\$50,000	\$86,562	\$86,562	\$86,562	\$86,562	\$86,562	\$86,562
Cost/CM	\$10.16	\$22.52	\$104.32	\$80.67	\$88.06	\$107.81	\$79.35	\$79.35	\$79.35	\$79.35	\$79.35	\$79.35

## Analysis

After the data mining of the three datasets, the team found that the datasets included various data which are valuable in performing the analysis. However, considering that the network between different housing authorities is not standardized, and that there is no synchronized data collection method, the dataset is not consistent as it should be. Consequently, there are a few risks that could not be addressed during this project due to these limitations.



### Causes of data clutter:

- Inaccurate data entry
- Inability to standardize contractor's project report format
- Long processing time for maintenance requests
- Non-standard format for filling maintenance requests
- No standardized format for filling out project reports