

MEMO

TO: Senators

FROM: Dr. Tanya Packer, Vice-Chair (Student Affairs)

DATE: January 14, 2019

RE: **Report on Ratification** of Faculty Academic Integrity Officer Assessments and Recommended Penalties
Reporting Period October 1, 2018 to December 31, 2018

Under the *Faculty Discipline Procedures Concerning Allegations of Academic Offences*, a ratification review meeting is held within 14 calendar days of the Vice-Chair (Student Affairs) receiving a Faculty Academic Integrity Officer (AIO) Assessment and Recommended Penalty which the student has accepted. The Vice-Chair (Student Affairs) and a student Senator appointed by the Dalhousie Student Union jointly review the finding and agreed penalty to determine whether the process followed is consistent with the *Faculty Discipline Procedures*. The decision on ratification must be unanimous. The AIO finding and agreed penalty shall stand, despite possible insubstantial procedural errors.

The Vice-Chair (Student Affairs) reports quarterly to Senate on the results of ratification review meetings conducted during the reporting period. The following statistics are reported in comparison to the same quarter (Oct-Dec) in 2017-2018.

Ratification Review Meetings Held: Oct 15
 Nov 5, 22
 Dec 11

	<u>2017-2018</u>	<u>2018-2019</u>
AIO Assessments and Recommendations Received	109	121
AIO Assessments and Recommendations Ratified	109	121

Academic Offence	<u>2017-2018</u>	<u>2018-2019</u>
Plagiarism	44	77
Unauthorized Collaboration	31	10
Copying/Aided towards Copying	19	23
Cheating on exam / test	7	2
Self- Plagiarism	1	0
Aided in the commission of an academic offence	0	1
Attempting to gain unearned advantage	1	0
Fabrication of data	1	0
Improperly used secondary sources/using on-line sources	3	0
Unintentional Plagiarism	1	0
Use of unauthorized materials- exam/test	1	5
Cheating on assignment	0	1
Submitted work for credit when one is not sole author	0	1
Plagiarism/Aided towards Copying	0	1

Penalties	<u>2017-2018</u>	<u>2018-2019</u>
Writing Workshop Requirement	74	77
Grade of "0" for the assignment/ exam	63	76
Reduction of final grade/ grade capped for class	19	41
Grade for exam / assignment capped	2	6

	<u>2017-2018</u>	<u>2018-2019</u>
Reduction of grade for assignment/ exam	10	9
Notation on transcript	7	14
Grade of “F” for assignment/exam	2	0
Grade of “0” on a portion of the assignment/ exam	4	7
Warning; reprimand only	8	19
Failure of course	2	1
Resubmit assignment	6	5
No penalties assigned; guilty of offence	1	0
Grade on midterm to be calculated in final numerical grade	1	0
Instructor will grade photocopy of midterm made following the incident as though it were the completed midterm	1	0
Academic Integrity Module	0	31
Write a 2-page essay on possible consequences should I reoffend	0	2
Remove Dal course materials that were posted to Chegg website	0	1

The number of penalties is greater than the number of matters ratified, as there can be more than one penalty recommended by the AIO and accepted by the student. For example, one student might experience both failure of the class and a notation on the transcript.

Breakdown of Offences by Faculty- 2018-2019

Faculty	Plagiarism	Unauthorized Collaboration	Cheating on exam/test	Aided in commission of academic offence	Use of Unauthorized materials	Cheating on assignment	Copying/Aided towards Copying	Submitted work for credit when one is not sole author	Plagiarism/Aided towards Copying
Agriculture							5		
Architecture & Planning									
Arts & Social Sciences	20	2						1	
College of Continuing Education									
College of Sustainability									
Computer Science	39		2			1			
Dentistry									
Engineering									
Graduate Studies									
Health	1								
Law									
Management	9	2							
Medicine									
Science	2	6		1	5		18		1
University of King's College	6								

Respectfully submitted by Tanya Packer, Vice-Chair (Student Affairs) on January 14th, 2019.

TP/klm