



MEMO

TO: Senators

FROM: Dr. Tanya Packer, Vice-Chair (Student Affairs)

DATE: January 2nd, 2018

RE: **Report on Ratification** of Faculty Academic Integrity Officer Assessments and Recommended Penalties
Reporting Period October 1, 2017 to December 31, 2017

Under the *Faculty Discipline Procedures Concerning Allegations of Academic Offences*, a ratification review meeting is held within 14 calendar days of the Vice-Chair (Student Affairs) receiving a Faculty Academic Integrity Officer (AIO) Assessment and Recommended Penalty which the student has accepted. The Vice-Chair (Student Affairs) and a student Senator appointed by the Dalhousie Student Union jointly review the finding and agreed penalty to determine whether the process followed is consistent with the *Faculty Discipline Procedures*. The decision on ratification must be unanimous. The AIO finding and agreed penalty shall stand, despite possible insubstantial procedural errors.

The Vice-Chair (Student Affairs) reports quarterly to Senate on the results of ratification review meetings conducted during the reporting period. The following statistics are reported in comparison to the same quarter (Oct-Dec) in 2016-2017.

Ratification Review Meetings Held: Oct 12, Oct 25
Nov 23
Dec 14

	<u>2016-2017</u>	<u>2017-2018</u>
AIO Assessments and Recommendations Received	101	109
AIO Assessments and Recommendations Ratified	101	109

Academic Offence	<u>2016-2017</u>	<u>2017-2018</u>
Plagiarism	61	44
Unauthorized Collaboration	15	31
Copying	15	19
Cheating on exam / test	7	7
Self- Plagiarism	1	1
Aided in the commission of an academic offence	1	0
Falsification of an obituary	1	0
Attempting to gain unearned advantage	0	1
Fabrication of data	0	1
Improperly used secondary sources/using on-line sources	0	3
Unintentional Plagiarism	0	1
Use of unauthorized materials- exam/test	0	1

	<u>2016-2017</u>	<u>2017-2018</u>
Penalties		
Writing Workshop Requirement	69	74
Grade of “0” for the assignment/ exam	46	63
Reduction of final grade/ grade capped for class	18	19
Grade for exam / assignment capped	15	2
Reduction of grade for assignment/ exam	9	10
Notation on transcript	6	7
Grade of “F” for assignment/exam	5	2
Grade of “0” on a portion of the assignment/ exam	3	4

Warning	3	8
Directed to review portion of course material	1	0
Assignment will be marked according to course criteria	8	0
Failure of course	0	2
Resubmit assignment	19	6
No penalties assigned; guilty of offence	0	1
Grade on midterm to be calculated in final numerical grade	0	1
Instructor will grade photocopy of midterm made following the incident as though it were the completed midterm	0	1

The number of penalties is greater than the number of matters ratified, as there can be more than one penalty recommended by the AIO and accepted by the student. For example, one student might experience both failure of the class and a notation on the transcript.

Breakdown of Offences by Faculty- 2017-2018

Faculty	Plagiarism	Unauthorized Collaboration	Copying	Cheating on exam/test	Self-Plagiarism	Attempt to gain unearned advantage	Fabrication of data	Improper use of sources/ on line	Unintentional Plagiarism	Use of unauthorized material on exam/test
Agriculture	1		5	1	1					
Architecture & Planning										
Arts & Social Sciences	21	4								
College of Continuing Education	2									
College of Sustainability										
Computer Science	10	1	12					2	1	
Dentistry										
Engineering										
Graduate Studies										
Health	2	1		1						
Law										
Management	4	21		4		1				
Medicine										
Science	2	4	2	1			1			1
University of King's College	2							1		

Respectfully submitted by Tanya Packer, Vice-Chair (Student Affairs) on January 2nd, 2018.

TP/klm

