

## MEMO

**TO:** Senators

**FROM:** Dr. Tanya Packer, Vice-Chair (Student Affairs)

**DATE:** October 23<sup>rd</sup>, 2017

**RE:** **Report on Ratification** of Faculty Academic Integrity Officer Assessments and Recommended Penalties  
Reporting Period July 1, 2017 to Sept 30, 2017

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Under the *Faculty Discipline Procedures Concerning Allegations of Academic Offences*, a ratification review meeting is held within 14 calendar days of the Vice-Chair (Student Affairs) receiving a Faculty Academic Integrity Officer (AIO) Assessment and Recommended Penalty which the student has accepted. The Vice-Chair (Student Affairs) and a student Senator appointed by the Dalhousie Student Union jointly review the finding and agreed penalty to determine whether the process followed is consistent with the *Faculty Discipline Procedures*. The decision on ratification must be unanimous. The AIO finding and agreed penalty shall stand, despite possible insubstantial procedural errors.

The Vice-Chair (Student Affairs) reports quarterly to Senate on the results of ratification review meetings conducted during the reporting period. The following statistics are reported in comparison to the same quarter (July- September) in 2016-2017.

Ratification Review Meetings Held: July 20, August 18  
September 11, September 25

	<u>2016-2017</u>	<u>2017-2018</u>
<b>AIO Assessments and Recommendations Received</b>	<b>15</b>	<b>55</b>
<b>AIO Assessments and Recommendations Ratified</b>	<b>15</b>	<b>55</b>

<b>Academic Offence</b>	<b><u>2016-2017</u></b>	<b><u>2017-2018</u></b>
Plagiarism	11	16
Self- plagiarism	0	3
Unauthorized Collaboration	1	32
Cheating on exam / test	0	4
Plagiarism/Inappropriate Collaboration	1	0
Aiding in commission of academic Offence	1	0
Use of unauthorized materials- exam/test	1	0

<b>Penalties</b>	<b><u>2016-2017</u></b>	<b><u>2017-2018</u></b>
Grade of "0" on assignment/exam	8	10
Warning; reprimand only	1	1
Writing Centre requirement	8	20
Notation on transcript	3	3
Failure of Course/Thesis	3	1
Reduction of final grade/grade capped for class	2	9
Resubmit / Rewrite assignment	2	4
Directed to review portion of materials relating to ethical report writing etc.	2	0
Grade capped for course	0	2
Grade for exam/assignment capped	0	29
Reduction of grade for assignment/exam	0	6
Term paper will be marked as though no plagiarism has occurred	0	3
Meeting with advisor to discuss impact on program	0	1

The number of penalties is greater than the number of matters ratified, as there can be more than one penalty recommended by the AIO and accepted by the student. For example, one student might experience both failure of the class and a notation on the transcript.

### **Breakdown of Offences by Faculty- 2017-2018**

<b>Faculty</b>	<b>Plagiarism</b>	<b>Self-plagiarism</b>	<b>Unauthorized collaboration</b>	<b>Cheating on test/exam</b>
Agriculture				
Architecture & Planning				
Arts & Social Sciences	<b>2</b>			
College of Continuing Education	<b>4</b>			
College of Sustainability				
Computer Science	<b>2</b>			
Dentistry				
Engineering				
Graduate Studies				
Health Professions	<b>1</b>			
Law			<b>1</b>	
Management	<b>4</b>		<b>31</b>	<b>1</b>
Medicine				
Science	<b>3</b>	<b>3</b>		<b>3</b>
University of King's College				

Respectfully submitted by Tanya Packer, Vice-Chair (Student Affairs) on October 23<sup>rd</sup>, 2017.

TP/ klm