

MEMO

TO: Senators

FROM: Dr. Katherine Harman, Vice-Chair (Student Affairs)

DATE: September 30th, 2016

RE: **Report on Ratification** of Faculty Academic Integrity Officer Assessments and Recommended Penalties
Reporting Period July 1, 2016 to Sept 30, 2016

Under the *Faculty Discipline Procedures Concerning Allegations of Academic Offences*, a ratification review meeting is held within 14 calendar days of the Vice-Chair (Student Affairs) receiving a Faculty Academic Integrity Officer (AIO) Assessment and Recommended Penalty which the student has accepted. The Vice-Chair (Student Affairs) and a student Senator appointed by the Dalhousie Student Union jointly review the finding and agreed penalty to determine whether the process followed is consistent with the *Faculty Discipline Procedures*. The decision on ratification must be unanimous. The AIO finding and agreed penalty shall stand, despite possible insubstantial procedural errors.

The Vice-Chair (Student Affairs) reports quarterly to Senate on the results of ratification review meetings conducted during the reporting period. The following statistics are reported in comparison to the same quarter (July- September) in 2015-2016.

Ratification Review Meetings Held: July 7, August 17
 September 7, September 22

	<u>2015-2016</u>	<u>2016-2017</u>
AIO Assessments and Recommendations Received	19	15
AIO Assessments and Recommendations Ratified	19	15

Academic Offence	<u>2015-2016</u>	<u>2016-2017</u>
Plagiarism	10	11
Unauthorized Collaboration	3	1
Cheating on exam / test	3	0
Cheating/Copying	2	0
Inappropriate Collaboration	1	0
Plagiarism/Inappropriate Collaboration	0	1
Aiding in commission of academic Offence	0	1
Use of unauthorized materials- exam/test	0	1

Penalties	<u>2015-2016</u>	<u>2016-2017</u>
Grade of "0" on assignment/exam	10	6
Warning; reprimand only	5	1
Writing Centre requirement	3	8
Notation on transcript	2	3
Failure of Course	1	2
Final grade decreased by one grade increment	1	0
Failure of Thesis	1	1
Reduction of final grade/ grade capped for class	1	2
Grade of "F" on assignment/exam	0	2
Resubmit assignment	0	2
Directed to review portion of materials relating to ethical report writing etc.	0	2

The number of penalties is greater than the number of matters ratified, as there can be more than one penalty recommended by the AIO and accepted by the student. For example, one student might experience both failure of the class and a notation on the transcript.

Breakdown of Offences by Faculty- 2016-2017

Faculty	Plagiarism	Plagiarism/Inappropriate Collaboration	Aiding in Comm. of academic offence	Unauthorized Collaboration	Use of unauth. materials on exam/test
Agriculture					
Architecture & Planning					
Arts & Social Sciences	4				
Computer Science	3	1	1		
Dentistry					
Engineering	4				
Graduate Studies					
Health Professions					
Law					
Management				1	
Medicine					
Science					1
University of King's College					

Respectfully submitted by Katherine Harman, Vice-Chair (Student Affairs) on September 30th, 2016.

KH/ klm