

## MEMO

**TO:** Senators

**FROM:** Dr. Tanya Packer, Vice-Chair (Student Affairs)

**DATE:** September 11<sup>th</sup>, 2017

**RE:** **Report on Ratification** of Faculty Academic Integrity Officer Assessments and Recommended Penalties  
Reporting Period April 1, 2017 to June 30, 2017

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Under the *Faculty Discipline Procedures Concerning Allegations of Academic Offences*, a ratification review meeting is held within 14 calendar days of the Vice-Chair (Student Affairs) receiving a Faculty Academic Integrity Officer (AIO) Assessment and Recommended Penalty which the student has accepted. The Vice-Chair (Student Affairs) and a student Senator appointed by the Dalhousie Student Union jointly review the finding and agreed penalty to determine whether the process followed is consistent with the *Faculty Discipline Procedures*. The decision on ratification must be unanimous. The AIO finding and agreed penalty shall stand, despite possible insubstantial procedural errors.

The Vice-Chair (Student Affairs) reports quarterly to Senate on the results of ratification review meetings conducted during the reporting period. The following statistics are reported in comparison to the same quarter (April-June) in 2014-2015 and 2015-2016.

Ratification Review Meetings Held: Apr 6, Apr 26  
May 17,  
June 6, Jun 26

	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
<b>AIO Assessments and Recommendations Received</b>	<b>112</b>	<b>91</b>	<b>125</b>
<b>AIO Assessments and Recommendations Ratified</b>	<b>112</b>	<b>91</b>	<b>125</b>

	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
<b>Academic Offence</b>			
Plagiarism	88	57	73
Engaged in behavior designed to gain an unearned advantage	2	0	0
Self- Plagiarism	0	2	1
Cheating on exam / test	0	8	7
Unauthorized Collaboration	8	4	18
Copying (from another student)	2	0	0
Use of unauthorized materials (exam/test)	0	1	2
Submission of work for academic credit when one is not the sole author/creator	0	0	1
Copying from internet	1	0	0
Cheating/ Copying	4	0	12
Copying	0	11	0
Inappropriate Collaboration	7	0	4
Submitted ghost-written paper	0	1	0
Academic Dishonesty	0	1	0
Aiding/ Abetting	0	1	0
Plagiarism/ Unauthorized collaboration	0	5	0
Aided towards Copying/Cheating	0	0	5
Asking a student to submit a quiz on his behalf	0	0	2

<b>Penalties</b>	<b><u>2014-2015</u></b>	<b><u>2015-2016</u></b>	<b><u>2016-2017</u></b>
Failure of course	1	2	2
Grade for exam/ assignment capped	4	17	13
Grade of “0” for the assignment/ exam	52	54	88
Grade of “F” for assignment/ exam	0	3	0
Grade of “F” for class	0	1	0
Notation on transcript	1	6	8
Reduction of final grade/grade capped for class	10	14	45
Reduction of grade for assignment/ exam	35	4	9
Resubmit assignment	9	6	7
Warning/ reprimand only	6	6	4
Writing centre requirement	55	57	95
Meeting with professor to discuss acceptable / unacceptable academic collaboration	6	0	0
Coordinate with instructor on re-write	1	0	0
Academic Integrity Modules	0	5	29
Rewrite exam	0	1	0
Special assignment on academic integrity	0	2	0

The number of penalties is greater than the number of matters ratified, as there can be more than one penalty recommended by the AIO and accepted by the student. For example, one student might experience both failure of the class and a notation on the transcript.

## Breakdown of Offences by Faculty-2016-2017

Faculty	Plagiarism	Self-Plagiarism	Cheating on test/exam	Unauthorized collaboration	Use of unauth. materials for exam/test	Submission of work when one is not sole author/creator	Cheating/Copying	Inapprop. Collaboration	Aided towards cheating/copying	Asking a student to submit a quiz on his behalf
Agriculture	1						1			
Architecture & Planning										
Arts & Social Sciences	21	1		1						
College of Continuing Education	2									
College of Sustainability	2									
Computer Science	6							2		
Dentistry										
Engineering	4				1					
Graduate Studies										
Health Professions	2							1		
Law	4									
Management	13			3				1		
Medicine										
Science	3		7	14	1	1	11		5	2
University of King's College	15									

Respectfully submitted by Tanya Packer, Vice-Chair (Student Affairs) on September 11<sup>th</sup>, 2017.  
TP/ klm

