

MEMO

TO: Senators

FROM: Dr. Katherine Harman, Vice-Chair (Student Affairs)

DATE: September 26th, 2016

RE: **Report on Ratification** of Faculty Academic Integrity Officer Assessments and Recommended Penalties
Reporting Period April 1, 2016 to June 30, 2016

Under the *Faculty Discipline Procedures Concerning Allegations of Academic Offences*, a ratification review meeting is held within 14 calendar days of the Vice-Chair (Student Affairs) receiving a Faculty Academic Integrity Officer (AIO) Assessment and Recommended Penalty which the student has accepted. The Vice-Chair (Student Affairs) and a student Senator appointed by the Dalhousie Student Union jointly review the finding and agreed penalty to determine whether the process followed is consistent with the *Faculty Discipline Procedures*. The decision on ratification must be unanimous. The AIO finding and agreed penalty shall stand, despite possible insubstantial procedural errors.

The Vice-Chair (Student Affairs) reports quarterly to Senate on the results of ratification review meetings conducted during the reporting period. The following statistics are reported in comparison to the same quarter (April-June) in 2013-2014 and 2014-2015.

Ratification Review Meetings Held: April 14, April 28
May 19,
June 2, June 20,

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
AIO Assessments and Recommendations Received	141	112	91
AIO Assessments and Recommendations Ratified	141	112	91

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Academic Offence			
Plagiarism	73	88	57
Engaged in behavior designed to gain an unearned advantage	0	2	0
Self- Plagiarism	4	0	2
Cheating on exam / test	4	0	8
Unauthorized Collaboration	31	8	4
Copying (from another student)	17	2	0
Copying/ Abetting	0	0	0
Aiding in the commission of an academic offence	3	0	0
Other irregularities (Discipline)	0	0	0
Use of unauthorized materials – exam /test	4	0	1
Submission of work for academic credit when one is not the sole author/creator	0	0	0
Fabrication	4	0	0
Misrepresentation	1	0	0
Copying from internet	0	1	0
Cheating/ Copying	0	4	0
Copying	0	0	11
Inappropriate Collaboration	0	7	0
Academic Fraud	0	0	0

Submitted ghost-written paper	0	0	1
Academic Dishonesty	0	0	1
Aiding/ Abetting	0	0	1
Plagiarism/ Unauthorized collaboration	0	0	5

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
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Penalties

Assignment will be graded with all plagiarized materials struck out	0	0	0
Failure of course	5	1	2
Grade for Exam/ assignment capped	4	4	17
Grade of "0" for the assignment/ exam	83	43	52
Grade of "F" for assignment/ exam	0	0	3
Grade of "F" for class	0	0	1
Notation on transcript	3	1	6
Reduction of final grade/grade capped for class	6	6	12
Reduction of grade for assignment/ exam	38	34	4
Resubmit assignment	4	9	5
Special assignment on Integrity	0	0	0
Website Tutorial	0	0	0
Write an essay to explain wrongdoing	0	0	0
Warning/ reprimand only	6	6	6
Writing Workshop requirement	54	55	56
Grade Capped for Course	0	3	1

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Grade of “0” on portion of assignment/exam	0	8	2
Meeting with professor to discuss acceptable / unacceptable academic collaboration	0	6	0
Grade of zero on term portfolio	0	1	0
Coordinate with instructor on re-write	0	1	0
Final grade will be average of other 2 assignments	0	1	0
Assignment mark to be included in calculation of final grade	0	1	0
Penalty to be determined by SDC committee	0	1	0
Opportunity to resubmit MSc thesis for Examination	0	0	1
Academic Integrity Modules	0	0	4
Rewrite exam	0	0	1
Complete mygradskills FGS on-line module	0	0	1
Tutorial on APA style	0	0	1
Provide self-citations and write a report	0	0	1
Opportunity to pass on certain conditions	0	0	1
Deduction toward final numerical grade	0	0	1
Final grade calculated as per syllabus	0	0	1

The number of penalties is greater than the number of matters ratified, as there can be more than one penalty recommended by the AIO and accepted by the student. For example, one student might experience both failure of the class and a notation on the transcript.

Breakdown of Offences by Faculty- 2015-2016

Faculty	Plagiarism	Plagiarism/ Unauth. Collaboration	Self- plagiarism	Unauth. collabor ation	Ghost- written paper	Academic Dishonesty	Cheating on text/exam	Copying	Aiding/ Abetting	Use of Unauth. materials for exam/test
Agriculture	1									
Architecture & Planning	3		1							
Arts & Social Sciences	15	5		1	1					
Computer Science	4									
Dentistry	3									
Engineering	1						2	2		
Graduate Studies	2									
Health Professions	2									
Law										
Management	8		1	3			6			
Medicine						1				
Science	3							9	1	1
University of King's College	15									

Respectfully submitted by Katherine Harman, Vice-Chair (Student Affairs) on September 26th, 2016.

KH/ klm