

DALHOUSIE GUIDE TO WASTE MANAGEMENT ON CAMPUS

Look for the four-bin system around campus designated for paper, recyclables, organics and garbage

PAPER/CARDBOARD

Paper should be dry and clean. Flatten cardboard boxes and place beside paper bin.

What belongs:

- Dry and clean paper (white or coloured)
- Newsprint
- Envelopes
- Glossy flyers and magazines
- Hardcover books (with covers removed)
- Paper egg cartons and drink trays
- Corrugated cardboard including pizza boxes (must be flattened and placed beside the paper bin)
- Boxboard (cereal boxes, pizza slice trays, etc.)

Not acceptable:

- Coffee cups
- Carbon paper
- Soiled paper

HOW TO USE YOUR LAB BIN SYSTEM:

Lab paper, recyclables and organics bins should be used as 'transport bins'. Use the bins to collect waste in the lab. Once full, the transport bins should be emptied by lab users into the appropriate stream at the four-bin sorting station in the hallway. Garbage will be collected from the lab by custodial staff.

RECYCLABLES

Remove caps & straws from containers. Materials should be clean and dry.

What belongs:

- All beverage containers: pop, water, juice, milk and alcohol
- All plastic containers
- Glass bottles and containers
- Tin, steel and aluminum cans
- Tetra juice packs and mini sips
- Clean aluminum foil and plates
- All plastic packaging including: grocery, retail, bread, dry cleaning and frozen food bags and bubble wrap
- Styrofoam™ at AC Campus *pilot in certain HFX lab blds.

In the lab:

- Uncontaminated and triple-rinsed plastic chemical containers (with defaced label)
- Uncontaminated and triple-rinsed glass containers that held solvents, acids or bases (with defaced label)
- See 'Empty Hazardous Material Container Recycling Procedures' document for disposal information

Not acceptable:

- Coffee cups
- Non-container plastics: straws, plastic cutlery, etc.
- Broken glass

Note: Some recyclables offer a deposit refund ('refundables'). Some locations will have a collections box specifically for refundables. Funds are used for student activities.

ORGANIC WASTE

No liquids

What belongs:

- All food waste
- Kitchen paper towel and food napkins
- Paper bags
- Paper plates and cups
- Small amounts of yard waste
- Paper food wrapping
- Wax paper
- Soil and plant waste

In the lab:

- Clean paper towel (used to wipe up water)
- Uncontaminated organics used in experiments (fruit and vegetables)

Not acceptable:

- Coffee cups
- Corrugated cardboard
- Newspapers and magazines
- Plastic or biodegradable plastic bags

HOW TO USE YOUR OFFICE/RESIDENCE SUITE BIN SYSTEM:

Collect recyclables and paper in the blue bin and place garbage in the black side-saddle bin. When full, the blue and black bins should be emptied into the four-bin sorting station in the hallway/residence recycling room. All organics should be taken to the four-bin sorting station daily. This is to prevent organic materials from remaining in the office/residence space for longer than one day.

GARBAGE

Reconsider all waste for potential reuse before discarding.

What belongs:

- Disposable coffee cups
- Aerosol cans (empty non-hazardous)
- Floor sweepings
- Broken glass and incandescent light bulbs (must be boxed and taped)
- Disposable gloves (latex, vinyl, etc.)
- Ceramics
- Potato chip bags and candy wrappers
- Styrofoam (in HFX) except for pilot blds.

In the lab:

- All non-hazardous, non-recyclable, non-compostable, and non-contaminated lab waste (e.g. disposable gloves, aprons and bench covers)

Not acceptable:

- Organics
- Recyclables
- Paper
- Cardboard
- Metal

HAZARDOUS WASTE

Dalhousie Environmental Health & Safety Office
Halifax: 902.494.2495
AC Truro: 902.893.4190

What belongs:

Chemical Waste

- Flammable materials
- Oxidizing materials
- Toxic or poisonous materials
- Corrosive materials
- Reactive materials
- Compressed gases

Biological Waste

- Tissue cultures
- Microbial cultures
- Contaminated gloves, sharps, plastic-ware

Radioactive Waste

Hazardous waste should be disposed of in accordance with procedures established by the Environmental Health and Safety Office.

UNIVERSAL WASTE

Dalhousie Facilities Management - Office of Environmental Services
Halifax: 902.494.8396
AC Truro: 902.893.4630

What belongs:

- **Florescent bulbs:** contact the Office of Environmental Services.
- **Batteries:** contact the mail room 902-494-3476 (HFX) and 902-893-4614 (AC) for departmental/bldg battery recycling information.
- **Printer cartridges:** return used cartridges back to the supplier.
- **Cell phones:** employee issued cell phones are to be returned to ITS.
- **Electronics:** employees can request office related e-waste to be picked up at: erecycling@dal.ca
- **Paint and propane cylinders:** contact the Office of Environmental Services for disposal details.
- **White goods:** if a good contains refrigerant, this must be removed prior to disposal. Contact the Office of Environmental Services

EXCESS GOODS

Instead of sending unwanted belongings to the landfill, see if someone else can reuse it.

Employees should contact Purchasing with excess university goods. Goods will be advertised internally and then externally. People can bid on excess goods for reuse. Visit dal.ca/dept/procurement/surplus-materials.html; or contact Procurement at 902.494.6570, or procurement@dal.ca

Items can also be donated to the Halifax Dump & Run. This event occurs each Spring; visit: halifaxdumpandrun.webs.com

Off campus: Bring unwanted items in good condition to a charitable organization or a thrift store.