Position Profile:

Associate Vice-President Academic

May 2019
The Opportunity

Applications and nominations are invited for the position of Associate Vice-President Academic (AVPA). Reporting directly to the Provost and Vice-President Academic, the AVPA will connect with faculties and administrative units across all campuses, acting as a bridge to support the priorities of the Office of the Provost and Vice-President Academic.

The Office of the Provost and Vice-President Academic includes: the Vice-Provost Planning and Analytics, the Vice-Provost Equity & Inclusion, the Vice-Provost Student Affairs, the Executive Director International Relations, the Executive Director for the Centre of Learning and Teaching, and the Deans and University Librarian. Within this office, the AVPA will have responsibility for a broad range of tasks related to faculty development, curriculum and program quality assurance, and for supporting various other strategic priority areas.

Leadership qualities are critical to the success of the AVPA, including leading diverse groups of people, and experience in setting strategic directions, innovative problem solving, and project management. These qualities, combined with a sound knowledge of academic administration, proven communication, interpersonal and relationship-building skills, and flexibility, will all be important competencies for the candidates to demonstrate. Like all senior leaders at Dalhousie, the AVPA will be expected to demonstrate the core and leadership competencies that make up the Dalhousie Competencies.

This is a five-year term appointment, with eligibility for renewal subject to the Senior Administrative Appointments Policy. While the position is expected to be full-time, there is some flexibility should the successful candidate prefer a reduced FTE. The appointment will be internal, and open to tenured faculty members only.

Applications, including a curriculum vitae and letter of interest, and nominations should be forwarded to Jacquelyn.Langille@dal.ca no later than 4:00 p.m. June 21, 2019. If you are interested in learning more about this position, please contact Teri Balser, Provost and Vice-President Academic and Chair of the Search Committee, at Provost@dal.ca.

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The university encourages applications from Aboriginal people, persons with a disability, racially visible persons, women, persons of minority sexual orientations and gender identities, and all candidates who would contribute to the diversity of our community.
The Office of the Provost and Vice-President Academic

As the university’s senior academic leader, the Provost works to align university budget and plans with the academic mission; ensures goals are integrated across both academic and administrative units; and provides a structure to enable clear and efficient decision-making.

Organizational Structure

In addition to working with each of the portfolios in the Office of the Provost, the AVPA will also collaborate with other stakeholders both internal and external to the university. Some examples include:

- Human Resources
- Provost Committee
- Senate Planning & Governance Committee (SPGC)
- Senate Learning & Teaching Committee (SLTC)
- Senate Academic Programs & Research Committee (SAPRC)
- Strategic Enrolment Management (SEM) Committee
- Academic IT Steering Committee
- Assistant and Associate Deans
- Maritime Provinces Higher Education Commission (MPHEC)
The Role of the Associate Vice-President Academic

The Associate Vice-President Academic (AVPA) will have responsibility for a broad range of tasks related to faculty development, academic planning, academic programs and innovation, quality assurance, among others. Areas of priority for the next five years will include the following:

Faculty Development
Support development of faculty capacity and capability across all career stages. For example:
- Develop and oversee a faculty mentoring program
- Faculty career development: orientation, tenure and promotion, retirement planning, etc.

Curriculum and program quality assurance
- Chair the Associate Deans Academic Council (ADAC), and support Deans and Associate Deans in new program development and modification (including decommissioning), and diversifying, internationalizing, and indigenizing the curriculum;
- Oversee programs related to overall program quality assurance (e.g. accreditation and Senate program reviews); and
- Support the Agricultural Campus Principal in developing new programming for delivery in Truro.

Support for other Strategic Priority Areas:
- Support the creation and implementation of Dal Global Engagement Strategy (with International Lead, Provost, and Deans’ Council);
- Participate in SEM Executive and assist in creation of a student success strategy (with Registrar and relevant units in Student Affairs);
- Work with Dean of FGS on implementation of action plan for PhD increase;
- Assist in Provost budget model transformation efforts (with BAC and Provost Committee); and
- Lead task forces or Blue Sky teams as needed.
The Search Committee

The following individuals make up the Associate Vice-President Academic Search Committee:

- Teri Balser – Provost & Vice-President Academic (Chair)
- Brad Wuetherick – Executive Director, Centre for Learning and Teaching
- Claudia Rangel Jimenez – Chief Analyst and Director, Dalhousie Analytics
- Tracy Rands – Director, Talent Management
- Krista Kesselring – Professor and Chair of History (Senate representative)
- Ivan Joseph – Vice-Provost, Student Affairs
- Christian Blouin – Professor and Associate Dean Academic, Faculty of Computer Science
- Laurie Jennings – CEO of Masstown Market (Board of Governors representative)
- Chantal Khoury – Student representative