

# PROVOST COMMITTEE BRIEFING DOCUMENT

For more information view the [Provost Committee terms of reference and Provost Committee procedures](#). Completed and VP Sponsor approved forms (maximum 2-3 pages), should be submitted to Kim Thomson ([kim.thomson@dal.ca](mailto:kim.thomson@dal.ca)).

**Project Name:** \_\_\_\_\_ **Project Sponsor:** \_\_\_\_\_

**Project contact(s) - who should attend the PC meeting to discuss this initiative:**

**Applicable strategic priorities:**

**Project Purpose:**

**Recommendation:**

**Background:**

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**Issues:**

**Risks:**

**Consultation Process/Plan including relationship with Board/Senate Committees:**

**Resource Implications & Funding Plan:**

**Timeline:**

**List attachments/supplementary information:**