

Hot Work Checklist

Building: _____

Date: _____

WO #: _____

Description of Work:

Before Beginning the Task:

1. Is there any flammable or combustible substance evident in the containers, piping systems or equipment on which hot work is being performed?

No___ Yes ___

If yes,

- a. Review work with supervisor before beginning.
- b. Place fire extinguisher in the immediate work area.

3. Has all combustible material located within 10 meters of the hot work area been removed?

No___ Yes ___

If yes,

A fire resistant shield should be employed.

4. Is it necessary to deactivate smoke, heat, and/or fire alarm?

No___ Yes ___

If yes,

- a. Inform Security Services that the system is about to be compromised.
- b. Provide notification to building occupants for alarm deactivation.
- c. Properly ventilate the work area.

After completion of the task or at the end of each day:

1. Reactivate systems (daily, if possible) and notify Security Services and the building administrator that the system is back on line.
2. Inspect the job site for indications of ignition sources.
3. Maintain a fire watch for at least one hour.

Signature: _____

Date: _____