

Useful Financial Management links for Academic Leaders

Budget

[Budget Process Timetable - Financial Services - Dalhousie University](#) This is the basic annual timeline for our budget process. It would be important for Academic leaders to have a sense of this.

[Reports - Financial Services - Dalhousie University](#)- This page includes the Budget Advisory Committee reports, the annual financial reports and the annual budget report. In particular new Academic leaders would review the last Budget Advisory Committee report to give them a high level sense of the University Budget.

Research accounts

[FAQs - Financial Services - Dalhousie University](#)- The website includes lots of information pertaining to research accounts. This page includes some high level FAQs.

[Spending Authority](#)- This is the spending authority policy for research accounts

Accessing Reports

[Understanding Your Financial Info - Financial Services - Dalhousie University](#) All Academic Leaders have a responsibility for budget and have access to financial information for areas under their responsibility. They also may have assistants who help with this area. This page gives basic information on what is available and how to get at it.

Purchasing

[Procurement Policy - Procurement - Dalhousie University](#)- Again, leaders may have staff support who will handle the details but Academic leaders should have a high level understanding of the University's purchasing policy.

Paying Expenses/Travel

[Payment of Expenses - Financial Services - Dalhousie University](#) This page gives high level information on payments generally but links for further details on getting expenses paid

[Travel - Financial Services - Dalhousie University](#) This page includes information on getting travel costs reimbursed and also includes a link to the University Travel Policy