MFA set up Manual using Text or Call

1. On the [http://aka.ms/mfasetup](http://aka.ms/mfasetup) page, under **Security Info** Click +Add method (Figure 1).

![Figure 1](image1.png)

2. Select **Phone** from the Chose a Method drop-down list and then select **Add** (Figure 2).

![Figure 2](image2.png)
3. Under What phone number would you like to use, select your country or region from the drop-down list, type your phone number. You can select any one of the options from “Text me a code” or “Call me”. If you select “Text me a code” option and click Next, a 6-digit verification code will be sent to your phone and you will have to enter the code in the next page on your computer (Figure 3).

4. Once you entered the code, you will get a message “SMS verified. your phone was registered with successfully” select Done (Figure 4).
5. If you select “Call me” option and select Next, you’ll receive a phone call from Microsoft, asking you to press the pound (#) sign on your mobile device to verify your identity (Figure 5).

![Figure 5](image)

6. After the call ended with successful verification, return to your computer and you will see the message “Call answered. Your phone was registered successfully” select Done (Figure 6).

![Figure 6](image)

7. On the [http://aka.ms/mfasetup](http://aka.ms/mfasetup) page, under Security Info you will see Phone is listed as a method to be used to sign into your account.