### CONTACT INFORMATION FOR YEAR-END INQUIRIES:

#### OPERATING AND ANCILLARY ACCOUNTS:

**Joanna Shipley**  
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Responsible for:  
- Faculties  
- Libraries  
- College of Continuing Education  
- Transition Year Program  
- SITE Co-op Education  
- DFA Travel  

**Sam Sun**  
Phone: (902) 494-1700  
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Responsible for:  
- Equipment & Furniture Allocation (EFA)  
- Administrative Units  
- Information Technology Services  
- Facilities Management  
- Aquatron  
- Industry Liaison and Innovation  
- Atlantic Research Data Centre  
- University Veterinarian  
- Art Gallery  
- Open House; Print Centre  
- Centre for Learning & Teaching  
- Registrar’s Office; Student Affairs;  
- Student Health and Residence Life  
- Dalplex, Varsity, Intramurals and Clubs  

**Cindy Bray**  
Phone: (902) 494-1522  
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Responsible for:  
- DFA PDA  
- Ancillary Units  
- Energy  

#### ENDOWMENT ACCOUNTS:

**Rochelle Foster**  
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#### RESEARCH GRANTS AND CONTRACTS AND SPECIAL PURPOSE ACCOUNTS:

Please contact your Grant Administrator  

#### DEPOSITS, ACCOUNTS RECEIVABLE AND YEAR END QUERIES:

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#### PAYROLL INCLUDING ADJUSTING ENTRIES:

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#### SERVICES RENDERED:

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#### ACCOUNTS PAYABLE:

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#### UPLOADS:

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#### YEAR END ACCOUNTS PAYABLE ACCRUALS:

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