

**Dalhousie University**  
**Transportation and Security Committee**  
Mona Campbell Building, MC 3207  
June 30, 2020

**Attendees:** **K. Sampson** – DPMG representative (Co-Chair)  
**P. Jones** – Sexton Campus Representative (Co-Chair)  
**M. Burns** - Director of Security Services  
**J. Corrigan** – FM, Finance  
**R. Owen** – Office of Sustainability  
**S. Spracklin** – NSGEU (District #77)  
**Isa Wright** – VPFO, DSU representative  
**S. Andrews** – Studley Campus Representative  
**S. Huybers** – DFA representative  
**M. Hill** – recording secretary

**Regrets:** **P. Bourgeois** – Carleton Campus Rep  
**J. Aguinaga** – Environmental Health & Safety  
**P. Coutts** – Assistant VP, Facilities Management

**Absent:** AC Campus representative  
NSGEU (District #99)  
Senate Representative, Halifax Campus - TBA  
Senate Representative, AC Campus – TBA

**1. Call to Order**

Teams – online - meeting called to order by Kurt Sampson at 10:00 am.

**2. Approval of Minutes**

The minutes from May 2020 minutes were reviewed and approved.

**3. Business arising from previous minutes:**

**Parking Permit Rates 2020-2021**

- Ms. Jessica Corrigan from Finance Facilities Management presented the parking permit financial statements for fiscal year end – end March 31<sup>st</sup>. The income statement is not based on Covid-19 case. A large part of the operating budget goes towards snow removal expenses, which is hard to forecast and is based on a 3 year average. The revenues from the parking permits is applied to the debt repayments for the parkades, operating expenses and salaries. Based on the income statement, a rate increase of 1.25% would be allowed based on the DFA allowable amount from the collective agreement. The committee members have agreed that there won't be any increases to the parking permits for the 2020-2021 year. The recommendation of no increase will be sent to the VP of Finance for a final approval.

#### 4. Security Items

**Mr. Michael Burns reported on the following items:**

Security Report:

- The campus is pretty quiet since the majority of Dalhousie University staff are working remotely.
- Most of the buildings are currently locked. As instructed by Dalhousie University administration and in compliance with the NS Health advisory, the target crowd for indoor workplaces is 25% of capacity or less.
- At least 125 students are living in the Risley residential building. This is the only residential building that is open at the moment. All other residents will open with only single occupancy rooms available. The university is expecting 1,200 students will be returning to campus this September. Elevators will also have limited occupancy of 2 passengers at a time.
- Howe Hall and Gerard Hall will be closed for the fall, though Howe Hall will be used as a back-up facility to be used for isolation.

Parking:

- A \$50.00 monthly fee for July and August will be available for Dalhousie members. These will be available online for purchase via credit card only. The confirmation page will be used as a parking permit that can be displayed on a dashboard. This process will minimize the requirement for any in person contact.
- Parking Fees – There is still no direction from Dalhousie University regarding any permit fee payment suspensions.

#### 5. Transportation

Ms. Rochelle Owen reported on the following updates:

- E-Pass – A notice was sent from HRM indicating they are not charging for bus fares.
- The Parking Commuter Survey Study report will be available in the winter timeframe.

#### 6. New Business

**New DPMG member:**

- Theresa Myra will be the new DPMG representative, replacing Kurt Sampson's membership.

The meeting was adjourned at 10:46am

**The next scheduled meeting: Mona Campbell Conference Room 3207, September 15, 2020 will be done through virtual/teams meeting.**