

**Dalhousie University**  
**Transportation and Security Committee**  
Mona Campbell Building, MC 3207  
December 15, 2020

**Attendees:** **P. Jones** – Sexton Campus Representative (Co-Chair)  
**M. Burns** - Director of Security Services  
**S. Spracklin** – NSGEU (District #77)  
**J. Aguinaga** – Environmental Health & Safety  
**K. Siewrattan** – DSU, Director of Operations  
**R. Owen** – Office of Sustainability  
**M. Hill** – recording secretary

**Regrets:** **P. Bourgeois** – Carleton Campus Rep  
**S. Huybers** – DFA representative  
**T. Myra** – DPMG representative (Co-Chair)  
**S. Andrews** – Studley Campus Representative  
**P. Coutts** – Assistant VP, Facilities Management

**Absent:** AC Campus Representative TBD  
NSGEU (District #99)  
Senate Representative, Halifax Campus - TBD  
Senate Representative, AC Campus – TBD

**1. Call to Order**

Teams – online - meeting called to order by Peter Jones at 10:05 am.

**2. Approval of Minutes**

The minutes from November 2020 minutes were reviewed and approved.

**3. Business arising from previous minutes:**

There is nothing to report at this time.

**4. Security Items**

**Mr. Michael Burns reported on the following items:**

➤ Parking:

- The Dalhousie overnight parking enforcement went into effect shortly after Remembrance Day, which will allow for easier snow removal at the lots.
- The HRM winter overnight parking ban began on December 15<sup>th</sup>.
- There has been continued light use of the parking facilities, especially as the holidays approach.
- The number of permits sold remains unchanged from the previous meeting.

➤ Security:

- RTC (Return to Campus) distributed a memo related to the access control restrictions. Buildings are still closed and most of the faculty/staff are still working from home.
- A couple of pop-up asymptomatic clinics were conducted at the Sexton campus. There is a plan for future clinics in January 2021 but nothing has been confirmed.
- Exams are ongoing this week, and the residence facilities will be closed next week. More than 100+ International students are remaining here over the holiday break.
- Mr. Burns reminded everyone that if working on campus, make sure all windows are closed before leaving for the holiday break.
- Snow for Thursday – reminder to install your winter tires.
- A student representative Ms. K. Siewrattan also noted that the SUB will be closed for the holiday beginning Friday, December 18 at 5:00pm. The bookstore also has a minimal access for the next week.

## 5. Transportation

Ms. Rochelle Owen reported on the following items:

- Ms. Owen will be transitioning her seat to Kareina D'Souza who will be taking over her seat on the committee as the Sustainability Department representative moving forward.
- A parking lot audit was completed in October 2020, which included the campus EV parking spots. Ms. Owen has been collecting data for a couple of years and this information will be forwarded to Mr. Burns for review.
- Scott McPhee who works part time in Ms. Owen's department is looking after E-Pass. At the moment, Ms. Owen's department is running the program touchless – all correspondence is via campus mail or Canada Post. We have half of the usual 400 employees still involved in the E-Pass program this year.
- Transportation Accessibility – Ms. Owen is chairing the Transportation Accessibility work group. There are 10 master students participating in the focus group, and two reports have been created based on the data that Ms. Owen's department has collected through surveys and interviews. The data will be used in Transportation Accessibility subcommittee report provided to the student committee. This is required to provide Dalhousie University an accessibility plan by March or April.
- EV planning – Ms. Owen will be writing a scope of service for the consultant to review, which will be run by Mr. Burns. The engineering consultative services will provide the campus with a design and study covering EV charger placement in the parkade, the Dalplex lot and the AC.

## 6. New Business

There is nothing to report at this time.

The meeting was adjourned at 10:25am

**The next scheduled meeting: Mona Campbell Conference Room 3207, Jan 19, 2021**

**Meeting will be done virtually through Teams meeting @10:00am.**