

## **Facilities Management**

# **Physician's Certificate of Illness Form**

### Section 1: To Be Completed by Employee (Please Print)

Employee's Name:	Unit:			Classification:	
Home Address:					
Date Absence Began:			Date Absence Ended:		
DD/MM/YYYY:			DD/MM/YYYY:		
Physician's Name:	Address:			Telephone Number:	
I request the above named physician to complete the information listed below, and I authorize its release to my employer.					
Signature (Employee): X			Date: <u>X</u>		

#### Section 2: Job Description Information

#### Job Title: Gardener

Job	Summar	y:
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- Maintains plants in assigned common areas and offices within University buildings
- Responsible for planting and maintaining annuals and autumn bulbs in campus flower beds
- Responsible for planting and pruning of University trees and shrubs
- Actively involved in the general landscape requirements of the University and planning for both short and long term landscaping projects
- Winter snow and ice control
- Performs other duties as required

**Physical Demands:** 

Lifting/Carrying	N/A	0 - 10 lbs.	11 - 20 lbs.	21 - 50 lbs.	> 50 lbs.	Frequency
Lifting - Floor to Waist				V		Frequent
Lifting - Waist to Shoulder				$\checkmark$		Frequent
Lifting - Above Shoulder		Ø				Frequent
Lifting - Carrying				Z		Frequent

## Section 3: To Be Completed by Physician

I have seen the above named person during the period of his/her absence from work: 🔲 Yes 🔲 No					
The above named person has a diagnosed illness or injury: 🛛 Yes 💭 No					
Please indicate date and time of office visit(s) Date(s): Time(s):					
Nature of illness:					
Could the above named person attend work immediately, or at an earlier date than currently anticipated to perform modified duties?					
If yes, when and what accommodations would you recommend?					
If no, what is the estimated date of return to work at full time duties or graduated return to work schedule?					
Signature (Physician): X Date: X					
For patient confidentiality, please submit form to:					
Nancey Roach, RN, COHN(C) Disability Coordinator Human Resources, Dalhousie University					
Confidential Fax: (902) 494-7864					
Phone: (902) 494-4351					