

TRUCKING SERVICES

The FM Trucking team move staff and material resources throughout the 79 acres of campus to ensure efficient customer service. Trucking Services also provide a moving and transport service to our campus clients, including the delivery of exam tables, exam booklets, biohazardous waste transport from the LSC to Tupper, and the transport of chemicals to the Chemical Storage Facility.

At the Agricultural Campus there is one vehicle operator who provides moving and transport services to campus clients.

SERVICE HOURS

Monday – Friday 8:00am – 4:30pm

All other hours are considered overtime and will be charged to the customer at the applicable overtime charge rate.

STANDARD SERVICE LEVEL EXPECTATIONS

- We recommend that clients submit requests for specific date moving requirements 2-3 weeks before the moving service is required.
- Move requests are scheduled within 24hrs of receiving the request in FAMIS, unless the client's account requires Financial Services approval (ie. grant accounts).

SERVICE COST RESPONSIBILITY

- Minor moves (equipment, furniture, boxes, etc...) services are provided at no cost to the customer.
- Event moves, major moves or off-campus deliveries, disposals or pick-ups are payable by the client for the time required to complete the work at the rates listed in our [charge-out rate](#) listing.