

 DALHOUSIE UNIVERSITY Department of Facilities Management Occupational Health and Safety	Safe Work Practices for Pump Jack Scaffolding
Service: _____ Shop: _____	
Effective Date : June 2014	Revision Date: June 2015

The following safe work practices must be adhered to at all times when using Baker style scaffolding.

- Ensure that this scaffolding is safe to use for the work that will be performed.
- Read the manufacturer's instructions before using this type of scaffolding.
- Always use two or more people to erect this type of scaffold.
- Always use extreme caution when erecting the scaffold.
- Wear required personal protective equipment at all times when working on or around a scaffold.
- Always inspect the scaffold before use.
- DO NOT use the scaffold if there are any damaged or mal-functioning parts.
- DO NOT allow any openings greater than 14 inches anywhere around the work platform.
- DO NOT use a scaffold platform that is more than 14 inches from a working wall.
- DO NOT allow dirt or small size gravel to accumulate of the pump jacks or the poles.
- DO NOT stand or sit on the work bench.
- DO NOT raise or lower one pump jack more than 15 degrees higher than the adjacent pump jack.

- Ensure that the work platform is on a horizontal plane before beginning any work.
- DO NOT extend access ladders more than 3.0 feet above the working / standing platform.
- DO NOT use ladders to climb onto or off the scaffold platform unless the ladder and platform are secured against moving.
- DO NOT exceed the maximum allowable load of 500 lbs. for the scaffold. This includes the weight of the two operators and their materials and tools.
- DO NOT overload the scaffold system for any reason.
- DO NOT alter scaffold components in any way.
- DO NOT inter-mix poles, pump jacks or any other components from other scaffolds.
- DO NOT use this scaffold near any live electrical wires.
- DO NOT expose any of the aluminum parts of this scaffold system to corrosive substances.
- DO NOT use during inclement weather, particularly during periods of high winds.
- DO use toe boards around the perimeter of the work platform.
- DO use appropriate fall protection equipment at all times.
- DO NOT allow more than 2 people on the pump jack system between any two poles.
- DO NOT use ladders or any other item on the scaffold platform in order to work at a greater height.
- Never drop components or apply an impact load systems components.
- DO NOT allow debris or materials to accumulate on the scaffold platform.