

DPMG Nominating Committee Report 2016-17

Submitted June 9, 2017

Committee Membership:

- **Chair:** Jon Bruhm
- **Members At Large:** Laura Harris Buffet, Terri Mann

2016-17 Priorities:

- **Action:** Compile a thorough DPMG Committee membership list, including term lengths, number of terms served by current members, University committee chair names and contact information, upcoming committee vacancies, potential candidates and historical committee membership.
Progress: Achieved. Document has been uploaded to Sharepoint. Preliminary 2017-18 list has been created and uploaded to Sharepoint.
- **Action:** Determine whether one of the Job Evaluation Appeals committee members needs to be asked to backfill for a year (all three are scheduled to conclude their terms in 2017).
Progress: Achieved. Kathy McInnis will serve an extra year on an exceptional basis and will step down next year in order to stagger the terms.
- **Action:** Develop a thorough Nominating Committee timeline for 2016-17.
Progress: Achieved. Document has been uploaded to Sharepoint. That said, we didn't really follow it.
- **Action:** In lieu of updating the physical Nominating Committee handbook, create a "digital handbook" for the Nominating Committee in DPMG's Sharepoint group.
Progress: Achieved. Available historical data was uploaded, as well as all current documents.
- **Action:** Collaborate with Communications Committee to find ways to promote the work of the various DPMG committees (with bullet point highlights on what they do), potentially via the new DPMG e-newsletter.
Progress: Achieved. Nominating Committee submitted two contributions to the DPMG Newsletter (February, May) to help inform DPMG membership about available opportunities to get involved.

2017 Elections:

- There were 17 committee openings expected for 2017. In March, Jon Bruhm began reaching out to members with expiring terms to determine their interest in seeking for another term (with the understanding they would not be acclaimed if there were other interested candidates).
- Terri Mann sent out an official call for nominations on April 20 (reminder on May 1) for nominations.
- A total of 35 candidates volunteered for these openings, several for more than one committee.

- On May 10, Jon Bruhm notified candidates of the contested committees of the number of candidates and requested a short paragraph from each for the online voting portal, telling voters more about them and why they were suitable candidates for the positions. Several candidates (9) rescinded their nominations. Candidates were also asked to consider running for the Nominating Committee as well/instead, as there were not enough candidates. There were several switches at that time.
- Ultimately, candidates for 3 committees (Membership Outreach, Professional Development, Transportation & Safety) were acclaimed (as were the President and Vice President), and there were elections for 5 committees (Communications, Nominating, Employment Equity, Job Evaluation Appeals, Pension Advisory).
- Jon Bruhm set up the Opinio poll (via the Faculty of Dentistry's Opinio account) and sent out a general call to voters on May 23, with a reminder on May 29, with a deadline of noon on Friday, June 2. A total of 251 people voted before the deadline.
- Upon reviewing the results, Jon Bruhm noticed there had been an error and voters had only been able to select one candidate for the Nominating Committee, although there were two open positions. The DPMG Executive was consulted and decided the top two vote-getters would be elected, and Jon agreed to inform all Nominating Committee candidates of the error, and to do the same during the AGM when the results were announced.
- The results were as follows:
 - **President** – Acclaimed: Andrea Power (University Secretariat-Senate)
 - **Vice-President** – Acclaimed: Kate Somers (Ancillary Services)
 - **Communications Committee** – Elected: Erinor Jacob-Levine (Dalhousie Medicine New Brunswick)
 - **Membership Outreach Committee** – Acclaimed – Carleton: Kurt Sampson (IT Services)
 - **Membership Outreach Committee** – Acclaimed – Studley: Toni Livingston (Legal Counsel Office)
 - **Nominating Committee** – Elected: Emily Huner (Student Health Services)
 - **Nominating Committee** – Elected: Amy McEvoy (Advising and Access Services)
 - **Professional Development Committee** – Acclaimed: Allison Greenidge-Joseph (Financial Services)
 - **Professional Development Committee** – Acclaimed: Cheryl Bell (Faculty of Dentistry)
 - **Professional Development Committee** – Acclaimed: Martha Meisner (Dalhousie Analytics)
 - **Professional Development Committee** – Acclaimed: Sarah O'Brien (Science, Information Technology and Engineering Co-op Office)
 - **Professional Development Committee** – Acclaimed: Matthew Timmons (Faculty of Architecture & Planning)
 - **Employment Equity Committee** – Elected: Kate MacInnes (Dalhousie Analytics)
 - **Job Evaluation Appeals Committee** – Elected: Bob Mann (University Secretariat-Senate)

- **Job Evaluation Appeals Committee** – Elected: Marina Theriault (Facilities Management)
- **Pension Advisory Committee** – Elected: Matthew Timmons (Faculty of Architecture & Planning)
- **Transportation & Safety Committee** – Acclaimed: Kurt Sampson (IT Services)

Other Business:

- **Truro EHS Committee:** In September, the Nominating Committee was notified of the creation of the Agricultural Campus' new Environmental Health and Safety Committee. The DPMG circulated a call for Nominations to the DPMG members on the Agricultural Campus (list provided by Robert Wooden via HR) to request nominations. Two came forward (Amanda LeBlanc and Bev Zinck). Amanda was the first to volunteer so she was acclaimed, and Bev was acclaimed as a University representative.
- **EHS Alternate Member Request:** In May, the EHS Committee was notified that an alternate member must be appointed for the Halifax and Truro EHS committees. DPMG Vice President Jennifer Morawiecki was consulted and after consultation, indicated the DPMG is not inclined to appoint formal alternates to this committee at this time and will focus on educating our representatives of the importance of regular attendance at committee meetings, and to notify the DPMG Executive and/or the Nominating Committee if they are going on leave from the University.

Recommendations for 2017-18:

- For the sake of consistency and future reference, continue to keep the Nominating Committee files up to date in Sharepoint.
- We had the best of intentions with the Nominating Committee timeline, but didn't really follow it. Good luck with that!
- Keep working with the Communications Committee to find ways to tell DPMG members about the available opportunities to get involved.
- Make sure to divide up the committee workload so that everyone has a chance to contribute.
- Consider trying to flush out the "Previous" tab on the Membership List (ie the names and timelines as to who served on which committees and when). This may be helpful in identifying future volunteers, plus it could be helpful to have more historical data. Jon Bruhm asked previous Nominating Committee chairs Jennifer Morawiecki, Margaret Garnier and Michelle Hunter to review the list as prepared, but maybe they could look again. Also, maybe a general call to the DPMG listserv, via the e-newsletter and at DPMG meetings requesting help in building the list back could be helpful.
- If you need to have an election from the floor at a future AGM, consider setting up an Opinion poll on the spot. Put the link up on the projection screen and have some laptops available on-site to permit voting on the spot.