



Minutes
Dalhousie Professional & Managerial Group (DPMG)
General Meeting
February 20, 2020

1. Call to order at 12:00pm

The meeting was called to order, and President Tyler Hall welcomed all DPMG members.

2. Approval of the Agenda

The DPMG Annual General Meeting February 20, 2020 agenda was approved.

Moved by Shane LeBlanc, Postgraduate Medical Education
Seconded by Kurt Sampson, IT

3. Approval of Annual General Meeting minutes of November 12, 2019

The DPMG Annual General Meeting minutes of November 12, 2019 were approved, as presented.

Moved by Gwen Bartleman , HR
Seconded by Supriya D'penha, Financial Services

4. President's Report Highlights

Presented by Tyler Hall, President

- New Kudos period of our meeting where we congratulate various DPMG members, examples included:
 - (a) Karen McCrank, Director, Bissett Student Success Centre
 - (b) Curtis Clarke, Manager, Enrollment Service Management
 - (c) Heather Doyle, Director of Assessment and Special Projects
 - (d) Eleanor Seman-Bolton, Program Administrator at the Brain Repair Centre
 - (e) Bethany Draper, Assistant Registrar, Recruitment and Admissions
- DPMG awards: Remind members that the letter for 2020 DPMG Awards was sent out on Feb 6th. Members can find the nomination form on the DPMG website and the deadline for submission is Apr 10th.
- Special thanks for Johnson Insurance for sponsor DPMG lunch for the GM meeting (Feb 20th).
- Members are encouraged to email dpmg@dal.ca with their concerns
- Upcoming Events: The annual DPMG conference will be on June 5th, 2020.

5. DPMG Committee Updates:

Presented by Katherine Cross, Vice President

Communications Committee

The communications committee issued a new letter

Outreach Committee

- The outreach committee is planning a DPMG Trivia event on February 27th at the Graywood from 12-1pm.
- Kaitlin Burek, was acclaimed Sexton representative of Outreach Committee.

Nomination Committee:

- Kate MacInnes and Curtis Clarke joined the nomination committee.

Conference Committee

- Erica Gagnon is Conference Chair updated members about the conference this year.
- It will take place on Friday, June 5th. The theme for the conference is “GROW” - Growing & Reimagining Our Work.
- Focus on Sustainability, Growing network at Dal.
- The conference will be held at Sexton campus
- Green conference, reduce food waste and drinking cups
- Will be active transportation

6. HR Topic: update on DPMG handbook and total compensations Q&A

Chris Hattie: Update DPMG handbook

- The handbook is not yet completed, as HR is working with the design team to redevelop it.
- Highlight the need to know areas such as: Secondment, approval process for overload
- Clarify confusing language in Parenting leave and sick leave areas.

Ken MacDermid: Q&A total compensation in various areas

- Job evaluation
- Benefit/Vacation/Health spending account
- Definition of Family day vs. Personal day
- How to recognize when people are at the top of their scale for a long time
- Starting on Apr 1, 2020, members will receive \$1500/yr for Mental Health Benefits

7. Lunch sponsored by Johnson Insurance. 2 prizes for the Johnson draw:

- \$50 gas gift card
- Car safety kit

8. Adjournment at 1:00pm