



**Minutes**  
**Dalhousie Professional & Managerial Group (DPMG)**  
**General Meeting**  
**November 12, 2019**

**1. Call to order at 12:00pm**

The meeting was called to order by President Tyler Hall as he welcomed all DPMG members and introduced the 2019-20 DPMG Executive:

- President – Tyler Hall (2021), Student Success Centre
- Vice President – Katherine Cross (2021), Registrar's Office
- Treasurer – Lan Nguyen (2020), Budget Office
- Secretary – Terri Mann (2020), Office of Advancement

**2. Approval of the Agenda**

The DPMG Annual General Meeting November 12, 2019 agenda was approved.

Moved by Jocelyn Adams, Science

**3. Approval of Annual General Meeting minutes of September 2019**

The DPMG Annual General Meeting minutes of September 2019 were approved, as presented.

Moved by Kurt Sampson, IT

**4. President's Report Highlights**

Presented by Tyler Hall, President

- This year, the Executive will be working very closely with Human Resources to update the DPMG Handbook – a guide that highlights policies and procedures related to DPMG membership and employment at the University. We welcome your feedback on this. A survey will be coming out later this fall (by email) about how we can improve the handbook.
- New Kudos period of our meeting where we congratulate various DPMG members, examples included:
  - (a) Nathan Rogers (Facilities Management) Receive 2019 Planning Executive Award
  - (b) Jocelyn Adams (Science) for her Podcast, "Sciographies"
  - (c) Glen Deveau (Facilities Management) Volunteer Award
- Members are encouraged to email [dpmg@dal.ca](mailto:dpmg@dal.ca) with their accomplishments (both personal and professional) in advance of February's General Meeting.
- Events coming up:
  - New member coffee meeting is happening January 29 from 9-10am. Invites will be sent to new members (by email).

**5. DPMG Committee Updates:**

Presented by Katherine Cross, Vice President

**Communications Committee**

The forthcoming DPMG survey will include questions around how membership would like to be communicated with – so please keep your eyes peeled on your inbox for that.

**Outreach Committee**

- The Halloween Pumpkin carving contest went well and we had 8 entries
- Group fitness classes are underway and we have a winter event planned as well
- Reach out to [kurt.sampson@dal.ca](mailto:kurt.sampson@dal.ca) if you have any ideas for events.

**Personal and Professional Development Committee**

- Upcoming session on Project Management Certificate offered within the College of Continuing Ed

**6. HR Topic – Accommodations and Accessibility, Orla McDevitt (Human Resources)**

- NS Human Rights Act states that employees have equal opportunity to enjoy a full quality of life
- Employees must notify employers of a need for accommodations and the employer will assist with accommodations

**7. Adjournment at 1:00pm**

Moved by Leanne Pickets (Collaborative Clinical Learning)  
Seconded by Steve Beaton (Environmental Health & Safety)