



Minutes
Dalhousie Professional & Managerial Group (DPMG)
General Meeting
February 19, 2019, 12 noon
CHEB 170

General Meeting was held on Carleton Campus, with video conferencing to Truro and Saint John campuses.

1) Call to order

The meeting was called to order by President Kate Somers at 12:00pm as she welcomed all DPMG members and introduced the 2018-19 DPMG Executive:

- President – Kate Somers (2019), Office of Advancement
- Vice President – Christina Coakley (2019), Registrar's Office
- Treasurer – Lan Nguyen (2020), Budget Office
- Secretary – Terri Mann (2020), Office of Advancement

2) Approval of the Agenda

The DPMG February 19, 2019 agenda was approved.

Moved by Nathan Rogers
Seconded by Tyler Hall

3) Approval of Annual General Meeting minutes of Nov 2018

The DPMG Annual General Meeting minutes of November 2018 were approved, as presented.

Moved by Katherine Rudolph
Seconded by Robert Wooden

4) President's Report Highlights:

- Thanked DPMG members for attending today.
- Thanked committee reps for volunteering their time.
- *We have an HR update and our presenter, Chris Hattie, will be taking questions from the floor*
- *DPMG Award Nominations are now open including: the early career award. Please visit the DPMG website and submit nominations by the April 10 deadline.*
- *New member coffee break will be held May 8 at 10am*
- *Thank you Atlantica Hotel for sponsoring this lovely healthy lunch*

5) **DPMG Committee Updates:**

Christina Coakley invited Committee members to provide a brief update

a) **Outreach Committee: Dipan Shah**

Upcoming events include:

- February Winter Social
- Friday June 21 BBQ
- Softball (May 2019)
- Yoga and HIIT Fitness classes are running at full capacity

b) **Communications Committee: Tyler Hall**

The Communications Committee recently released a newsletter and DPMG info document for new employees. The committee is also actively updating the DPMG website and twitter account.

c) **Personal and Professional Development Committee: Robert Moffatt**

The Personal and Professional Development Committee held 2 lunch and learns on the topics: Workplace Mental Health and Change Management. February and March session topics include: Change Management 2.0, Tuition Waver Assistance Program and a privacy info session.

d) **Conference Committee: Matthew Timmons**

- Save-the-date for the 2019 conference themed “Wellness at Work” on June 6, 2019
- Registration will open in early May

6) **IT Presentation: Donna Forbes, Associate Director, Client Services, ITS**

Presentation Highlights:

- *ITS is moving toward a customer focused strategy*
- *Look to buy computers and computer service through ITS*
- *Working on improving the onboarding experience for new employees*
- *Launching a technology program in March 2019*

7) **HR Update and Q&A**

Chris Hattie Director, Employee Relations

Highlights included touching on the following:

- A tentative agreement with Local 77 has been reached and we hope to have it ratified in March 2019.
- DPMG will receive their annual economic adjustment on the April or May pay (retroactive to July 2018)
- Move More program for a discount at Dalplex (deadline to sign up is February 28, 2019)
- Wellness Grants of up to \$5,000 – accepting applications (deadline is February 20, 2019)
- January 2019 – CPP contributions have increased
- Health benefit rates are set annually through Interuniversity Services Inc in conjunction with other local universities. Insurance claims from the previous year largely dictates what we pay the following year. Better drugs and care are becoming available and often cost more.

8) Atlantica Presentation – Lunch Sponsor

- Atlantica is pleased to help us with all of our accommodation and catering needs
- Draws took place for free nights at the hotel

9) Adjournment at 1:00pm

Moved by Steve Beaton
Seconded by Brandon Randall