

Dalhousie Professional & Managerial Group (DPMG) General Meeting Minutes

**November 24, 2017, 12noon
Collaborative Health Education Building, Rm 170**

General Meeting was held on Carleton Campus, with video conferencing to Truro and Saint John campuses.

1) Call to order

The meeting was called to order by President Andrea Power at 12:00pm as she welcomed all DPMG members and introduced the 2017-18 DPMG Executive:

- President – Andrea Power (2019), University Secretariat
- Vice President - Kate Somers (2019), Ancillary Services
- Treasurer – Jon Bruhm (2018), Faculty of Dentistry
- Secretary – Christina Coakley (2018), Registrar's Office

Jon Bruhm read the following acknowledgement statement:

As we begin this meeting, Dalhousie acknowledges that we are here today on traditional Mi'kmaq Territory.

The Executive would like to congratulate Jon Bruhm on his new position with Dalhousie Medical Research Foundation effective mid-December. Unfortunately, this will mean that Jon must step down as Treasurer. A call for nominations will be available soon to fill the Treasurer role from January to June 2018. Please email DPMG@dal.ca to submit your nomination for Treasurer.

Special thank you to Theresa Blois with the Faculty of Agriculture and Stephanie Rutherford with the Faculty of Medicine (NB) for their assistance in organizing and hosting meetings on the Truro and Saint John campuses.

Thank you to our meeting sponsor – Atlantica Hotel Halifax. Atlantica generously provided catering for the Halifax location and door prizes for all three locations. In addition, post-it notes and pens were provided by Johnson Insurance.

2) Approval of the Agenda

The DPMG November 24, 2017 agenda was approved.

Moved by Robert Wooden
Seconded by Theresa Blois

3) Approval of General Meeting minutes of September 29, 2017

The DPMG General Meeting minutes of September 29, 2017 were approved, as presented.

Moved by Jon Bruhm
Seconded by Queena Crocker-Smith

4) **President's Report:**

Highlights from the Presidents report:

Dal 1001 for DPMG members

The first DPMG Dal 1001 session for members was held on October 27, 2017.

Over 100 DPMG members attended the lunch (sponsored by Johnson Insurance) and learn session. Powerpoint presentation has been made available on the DPMG website.

We want your input -

Should Dal 1001 be an annual or bi-annual event? Email us at DPMG@dal.ca

New member Coffee Chat

The November 8 coffee chat was a tremendous success with 10 new members.

Next Coffee Chat is scheduled for February 8, 2018 at the University Club Pub.

Please spread the word to colleagues new to DPMG.

General Meetings in 17/18

Upcoming meetings - March 7 and June AGM

2018 DPMG Award

Nominations will be accepted March 5 – April 5, 2018

More information to follow.

5) **New Business:**

a) **DPMG Committee Updates:**

Kate Somers invited Committee members to provide a brief update to members.

i) **Outreach Committee: Joanne Firth**

Friday fitness classes were extended for four weeks

2nd Trivia lunch was held last week with 25 members attending

Another event will be held in the winter, looking for ideas from member.

ii) **Communications Committee: Erinor Jacob-Levine**

The next newsletter is scheduled for February 5.

Website updates are continuing with meeting dates/times now available online.

Looking for members to profile. Please connect with Communications committee members if you are interested.

iii) **Professional Development Committee: Nicole McKeever**

Planning for the 2018 DPMG Conference is underway. The date is confirmed for Thursday, June 7 and although the theme is not yet confirmed, it will connect to Dal's 200th anniversary and some of the bigger projects underway. More information to follow.

Professional Development opportunity – December 13

one hour workshop from 12-1pm with Joanne Fraser, HR

b) **United Way Campaign**

Monica Baccardax introduced Nicole Cameron with United Way.

Nicole welcomed Joanna Ricketts to share her story and how United Way impacted her success.

Online donations to United Way are available until December 1st.

c) **HR/DPMG 200th Legacy Project**

April Delorme-Provo spoke on behalf of HR. This legacy project will partner with United Way in

2018 to take on “ending-poverty”. Dal’s goal is to build something that would become a legacy project.

December 7 – Wake Up Halifax (A day of action)

United Way initiative that will see at least 100 volunteer projects happening across HRM.

December 14 - members will participate to brainstorm ideas for 2018, more information to follow.

6) Other Business:

Lunch Sponsor

Atlantica Hotel Halifax sponsored the Halifax luncheon and provided door prizes (bath robes and accommodations for two) for all three Dalhousie meeting locations. Consider Atlantica (contact: Rhonda) when you organize your next event.

Halifax winners – April Delorme-Provo – Atlantica gift certificate, Akbar Khan – bath robe.

Truro winners – Jean Lynds – Atlantica gift certificate, Hannah Pugh – bath robe.

Saint John winner – Tricia Cole – Atlantica gift certificate and bath robe.

Holidays

The Executive wishes all members health and happiness over the holidays.

7) Adjournment at 12:55pm.

Moved by Erinor Jacob-Levine