

## **DPMG**

### **General Meeting**

October 30, 2014, Noon to 1:00 pm

D416, A. L. MacDonald Building, Sexton Campus

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#### **1. Call to order**

The meeting was called to order at 12:00 p.m. by President Michael Bennett.

#### **2. Approval of Agenda**

The agenda was approved as circulated.

#### **3. Approval of Annual General Meeting minutes of June 11, 2014**

The minutes were approved as circulated (motioned by Robert Wooden, seconded by Dawna MacIvor).

#### **4. New Business**

##### **a. Guest: Janice MacInnis, Human Resources: New Leadership Opportunities from EoD**

- Leadership opportunities offered by EoD include:
  - Leadership Foundations Course: a 4.5 day course offered at a cost of \$100 delivered by an external consulting firm. This course is currently at capacity, but many DPMG members at the meeting indicated they would be interested in attending the course. The next session will be advertised specifically to DPMG members.
  - Supervisory Development Course: a 5 day course for front line supervisors taking place in March 2015.
  - Organizational Leadership: a 3.5 day course for middle management about developing a strategic mindset taking place in February 2015.
  - Leading Teams and Others: a 4.5 day course for managers taking place in May 2015.
- DPMG members are reminded that at the top right hand corner of the EoD online events calendar there is an option to view external events. These events are not offered by Dalhousie, but they are opportunities that have been identified by HR as good learning opportunities.
- If DPMG members are interested in becoming involved with strategic work at Dalhousie they should contact the project leader shown in the DalForward pages of the website.
- Dalhousie does not currently have a formal mentorship program, but eventually there will be a website that will help match mentors with mentees. DPMG members are encouraged to approach people they think would be a good mentor for them.

**b. Vote: DPMG Constitution Changes**

- The changes have been made to make the constitution more flexible and inclusive.
- Please see attachment for the final changes, as agreed and approved at the meeting.

**c. Call for Volunteers: Handbook & Constitution Review Sub-Committee**

- There will be a need to review the constitution and handbook on a regular basis. A call for volunteers to undertake this work will be sent soon.
- This work should be completed in time for the AGM in June 2015.

**d. Nominating Committee Update**

- Jennifer Morawiecki reported that most committee vacancies were filled at the 2014 AGM. The Nominating Committee has sent further requests for volunteers, and all committee vacancies have now been filled as follows:
  - Communications Committee: Tatjana Vukoja
  - Outreach Committee: Stephanie Rutherford (Saint John representative)
  - Nominating Committee: Margaret Garnier
  - Professional Development Committee: Joyce Rogers
- Thank you to all committee members who contribute their time and expertise to the DPMG Committees.

**e. DPMG Standing Committee Reports**

- Professional Development – Amy Braye
  - Comments made in the 2014 post-conference survey were generally positive.
  - Attendance was good, but there was a large administrative conference held in Halifax that day which impacted the number of DPMG members able to attend.
  - A very high level of sponsorship was secured which covered all conference costs.
  - The date and theme of the 2015 conference will be announced soon. If any members would like to suggest themes, please contact Amy Braye.
  - The 2015 conference will return to electronic registration.
- Membership Outreach Committee – Kurt Sampson
  - All campuses are now represented on the committee.
  - 2013/14 activities included coffee socials, volleyball, and a washer toss BBQ.
  - Coffee socials are easy to organize and relatively inexpensive. There has been a fairly good turnout and the committee would like to organize more for the coming year.
  - Volleyball was fun, but had a low turnout. Renting the facility for a small number of people (more people RSVP'd than attended) was not cost effective. It may be repeated in future, but a smaller venue will be booked to reduce costs.

- The washer toss BBQ had a large turnout. Lots of planning by the committee was required. The committee bought a small BBQ to allow them to serve more food at a lower cost. The BBQ can be used at future events. They will consider how the bottleneck for food can be addressed at future BBQs. The washer toss was particularly popular.
- DPMG members are encouraged to email [dpmgoutr@dal.ca](mailto:dpmgoutr@dal.ca) with ideas for future outreach events.
- Katheryn Minty requested that she be contacted in advance of any future events to ensure there won't be any facility management issues.

## **5. Other Business**

- Robert Wooden requested a show of hands to show the number of people present from each campus. There were 8 from Carleton, 10 from Sexton and 18 from Studley. In the future, Executive hopes to find ways to make meetings more accessible and inclusive for all members, particularly those from Truro and Saint John. Phil O'Hara may have an electronic solution that can be used at any location.

## **6. Adjournment**

- Motioned by Paul MacDonald, and seconded by Kathryn McIlrath.