Terms of Reference Membership Outreach Committee Dalhousie Professional and Managerial Group

<u>Purpose</u>

To organize events for DPMG members that will help to forge stronger bonds within the group, as well as allow for informal interaction among members.

Membership

1 member from each campus, for a total of 5 members for 2 year terms, alternating.

Chair shall be chosen by committee members.

Specific Responsibilities

- Organize a range of events to include, but not limited to, coffee mornings, sporting/physical activities, lunch and learns. A minimum of 5 outreach events should be organized each year.
- Look for other ways to increase member engagement, including new DPMG members.
- To seek feedback from members regarding the types of events they feel would be beneficial to them
- To operate within the budget set by DPMG Executive
- Maintain committee handbook
- Submit annual report on committee activities