

## **President's Advisory Committee on Sexualized Violence**

### **Terms of Reference**

#### **1. Purpose**

The President's Advisory Committee on Sexualized Violence is responsible for working through, and with, the Human Rights & Equity Services to provide advice on the strategic planning, implementation, monitoring and evaluation of the Sexualized Violence Policy and the University's Sexualized Violence Prevention and Response Strategy.

#### **2. Responsibilities**

The Vice-Provost, Equity and Inclusion oversees Human Rights & Equity Services, including the work of the Sexualized Violence Advisor.

The role of the Sexualized Violence Advisor is to, among other responsibilities, assist individuals who have experienced Sexualized Violence by:

- a) Providing confidential support and crisis intervention, liaising with medical/legal/police services as needed, coordinating safety plans with Security Services, facilitating accommodation requests, providing information about referrals to on- & off-campus services, and providing other consultation and case management services (including incident logging);
- b) Advising about the reporting process under the Dalhousie Sexualized Violence Policy, including:
  - o What is required to submit a Report under the policy
  - o Interim measures
  - o Non investigative and investigative options
  - o Review of decisions made under the policy
- c) Developing and implementing the campus Sexual Violence Prevention and Response Strategy.

The Vice-Provost Equity and Inclusion will deliver an annual report to Senate and Board of Governors, through the President's Advisory Committee on Sexualized Violence, which will include various data as identified in the Policy: [https://www.dal.ca/dept/university\\_secretariat/policies/human-rights---equity/sexualized-violence-policy.html](https://www.dal.ca/dept/university_secretariat/policies/human-rights---equity/sexualized-violence-policy.html)

The role of the President's Advisory Committee on Sexual Violence is to:

- a) Monitor the effectiveness of the Sexual Violence Prevention and Response Strategy, including the Sexualized Violence Policy, and to make recommendations for changes to the Vice-Provost, Equity and Inclusion;
- b) Review and discuss, with the Sexualized Violence Advisor, the annual Sexualized Violence Policy Report;
- c) Review and discuss, with the Sexualized Violence Advisor, initiatives planned under the university's sexualized violence prevention and response strategy for sexualized violence &



gender-based violence prevention education and awareness programs for the university community;

- d) Maintain communication between the various university constituency groups and the Committee concerning the Sexualized Violence Policy and related education programs.

### **3. Membership**

The Committee shall represent the Dalhousie community and strive to ensure its membership includes representation from each equity-deserving group, as defined under Dalhousie's Employment Equity Policy, and representation from the Agricultural Campus.

Committee members elected from employee unions and associations shall serve staggered three-year renewable terms.

The Committee shall include the following members:

- a. Chair: Vice-Provost, Equity and Inclusion (non-voting)
- b. Ex-officio representatives: (6)
  - i. Vice-Provost, Student Affairs (or designate);
  - ii. Assistant Vice-President, Human Resources (or designate);
  - iii. Provost & Vice-President Academic (or designate);
  - iv. President of the Dalhousie Student Union (or designate);
  - v. Director, Security Services (or designate);
  - vi. Sexualized Violence Advisor, Human Rights & Equity Services.
- c. One representative elected from each of the employee unions and associations: (7)
  - i. Dalhousie Faculty Association (DFA);
  - ii. Dalhousie Professional Management Group (DPMG);
  - iii. Canadian Union of Public Employees (CUPE), Local 3912;
  - iv. Nova Scotia Government Employees Union (NSGEU), Local 77;
  - v. Nova Scotia Government Employees Union (NSGEU), Local 99;
  - vi. Public Service Alliance of Canada (PSAC), Local 86001;
  - vii. Agricultural Campus Representative.
- d. One representative elected from each of the employee Caucuses: (3)

- i. Black Faculty & Staff Caucus (BFAC);
  - ii. Queer Faculty & Staff Caucus (QFSC);
  - iii. Faculty/Staff (dis)Ability Caucus.
- e. Student representatives from: (3)
  - i. Dalhousie Student Advocacy Service;
  - ii. South House Sexual and Gender Resource Centre;
  - iii. Senate Discipline Committee Panel.

The Committee shall include the following non-voting members:

- a. Council Secretary, Administrative Coordinator, Intake & Special Projects, Human Rights & Equity Services;
- b. Senior Advisor and Manager Equity & Inclusion Data, Human Rights & Equity Services;
- c. Other relevant campus advisors, scholars, and/or experts as might be recommended by the Committee, including the Manager, DSU Survivor Support Centre.

#### **4. Operation**

The Committee shall normally meet once in the fall term and once in the winter term, or more frequently at the request of the Chair. Notice of meetings and the meeting agenda will be circulated electronically in advance of the meeting. The material will be provided in an alternate format upon request.

The business of the Committee will be conducted only when a quorum of 50% of Committee members are present. A majority vote of Committee members who are present and voting will be required to carry any motion of the Committee. The Chair will not have a vote. At any regular meeting the Committee may establish a sub-committee, standing or ad hoc, as needed to accomplish its mandate. The PACSV may invite subject matter experts to join its deliberations, with the approval of the Chair.

#### **5. Review**

The Committee Terms of Reference will be reviewed every 5 years or earlier as required.

*Last updated Sept 20, 2023.*