

Dalhousie Conference on University Teaching and Learning

Call for Proposals - Submission Guidelines

Proposals must be submitted through **Opinio**. Please follow the steps below to complete your submission.

Timeline

- **Call for proposals closes:** Monday, February 2, 2026
- **Notification of decision:** Late February
- **If accepted:** Intent to present and revisions due in early March

How to Submit a Proposal

Complete the [2026 proposal submission form](#) in Opinio.

Confirmation

You will receive a confirmation email within **4 business days**. If you do not receive confirmation, please contact clt@dal.ca.

Session Formats

In-person (May 6)

Interactive workshop (55 minutes)

The workshop format is designed to provide a forum for collaborative development and discussion of creative approaches to teaching and learning. Workshop proposals should clearly indicate how participants will actively contribute throughout the session.

Conversation circle (55 minutes)*

Your proposal should identify a topic or question for a discussion or conversation you would like to facilitate with peers. Topics/questions should be of sufficient scope to allow for deep, collaborative engagement.

Place-based/land-based (55 minutes)*

This session format provides an opportunity for presenters to share land and community-based pedagogies such as outdoor pedagogies, inclusionary (Indigenous, ecological) teaching practices, educational partnerships with Indigenous communities, or experiential land-based activities.

*Land-based and outdoor facilities are available. If you require an outdoor space for facilitation or any additional supports, please indicate this on your submission form.

Online (May 7)**Panel/discussion (55 minutes)**

This format will allow for multiple presenters to share and discuss with one another on a focused topic. Opportunities for questions and discussion between presenters and participants should be incorporated into the session.

Shared practices session (25 minutes)

This format provides the opportunity for presenters to share with their peers innovative teaching and learning practices. Presentation should include opportunities for questions and discussion, within the 25-minute timeframe.

Research presentation session (25 minutes)

This format provides the opportunity for presenters to involve their peers in an engaging project related to new or ongoing research. Sessions should include opportunities for questions and discussion, within the 25-minute timeframe.

Required Information for your Proposal

Each presenter may submit a maximum of **two sessions**. You will be asked for the following information when submitting your proposal.

Section 1: Session Details**Proposal Title****Intent to present in-person or online.**

- May 6 (in-person)
- May 7 (online)

Session format. Options:

In-person:

- Interactive workshop (55 minutes)
- Conversation circle (55 minutes)
- Place-based/land-based workshop (55 minutes)

Online:

- Panel/Discussion (55 minutes)
- Research Presentation Session (25 minutes)
- Sharing Promising Practice Session (25 minutes)

Section 2: Presenters and Authors

You will be required to provide the following for each person included in your submission:

- Professional title
- First and last name
- Pronouns (optional)
- Institution
- Email
- Intent to present (if proposal is accepted).

Does your session include students as presenters?

Section 3: Description and Abstract

Session Description (400 words)

Please outline the relevance of your chosen topic to the conference theme, the importance of your focus to teaching and learning in higher education, appropriate theory, research or practice underpinning your session. Please note the learning outcomes for your session and the methods to be used to achieve these outcomes in your session. Where relevant to the session type, please indicate how you will ensure interaction and participation with attendees. **Please ensure author names, institutional affiliations, or any other identifying aspects are not included in your session description.**

Note: In the opinio software, formatting options such as italics or bold are **not available** in the proposal submission form. If your proposal is accepted, you will have the opportunity to provide a formatted session abstract for the program later. Reviewers will be informed of this limitation.

Session Abstract (150 words)

To appear in the conference schedule.

References

Include references in the style/format of your choice (e.g., APA, MLA, etc.)

Keywords

Provide up to five keywords that describe the session.

Section 4: Room Setup and Session Requirements

Preferred Room Layout (in-person only)

What is your preferred room layout? Options:

- **Circle:** Circular or semi-circular formation, participants facing inward.
- **Banquet:** Round tables arranged throughout the room with participants seated around the entire perimeter of each table.

Standard room equipment (in-person only)

Each room will include the following equipment:

- Computer
- Projector
- Sound system
- Microphones

Note: If you require any additional equipment, please let us know, and we will do our best to accommodate your needs.

Smudging ceremony (in-person only)

Do you intend to include a smudging ceremony during your in-person session? *Note: Smudging cannot be accommodated in the indoor backup space, at this time.* Options:

- Yes, but I only require the opportunity to take attendees outside for the smudging ceremony; the session can take place indoors.
- Yes, and I require an outdoor classroom for the entire session.
- No, I will not be having a smudging ceremony.

Outdoor classroom (in-person only)

Does your session require an outdoor classroom? *Note: For those who require an outdoor classroom, a backup indoor space will be available in case of poor weather conditions.*

Accessibility support

Do you require any accessibility support for your presentation? Please describe your request. It's important to us that all presenters have the accommodations they need to present comfortably and effectively. Examples include:

- Captioning
- Assistive listening devices
- Large-print materials
- Screen reader-compatible files
- Mobility assistance
- Sensory-friendly adjustments
- Other specific needs

Additional comments or requirements

Please share any additional considerations we should be aware of to ensure an inclusive and educational experience.