

## TEACHING & LEARNING PROJECT PROPOSAL FORM

Please complete and submit this completed form below to receive approval for your project prior to the start of your project. Once approved, this proposal information will be used as a guide to determine completion of your Teaching and Learning Project. Please note that regardless of the specific nature of your project, the final product must include a review and analysis of selected relevant literature. You will also be required to disseminate your work.

Name: \_\_\_\_\_  
Department: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Project Title: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. Project description (up to 200 words):

2. Planned approaches to conducting your project (up to 200 words):

3. Please provide a time-line, outlining the components of your project and the time it will take you to complete them.

4. How does this project contribute to your knowledge of teaching and learning in your discipline?

5. What is your planned method of disseminating project outcomes?
6. Projects involving human subjects require ethics approval. Will you need to seek ethics approval for this project? YES NO
7. If you need to seek ethics approval for this project, on what date will this project be submitted for approval?
8. If other people are involved in your project please name the others involved and specify the role(s) of each of the project participants.