

### Peer Observation Feedback Form - Synchronous Teaching

Instructor Name: \_\_\_\_\_

Observer Name: \_\_\_\_\_

Date and Time: \_\_\_\_\_

Criteria	Not Observed	More Emphasis	Shown Clearly	N/A
<b>Preparation, objectives, knowledge, assessment</b>				
Lecture was engaging and attention-grabbing				
Clearly states session objectives and significance of objective and activities				
Instructor taught at an appropriate level for audience				
<b>Communication, Clarity &amp; Delivery</b>				
Materials, activities were clearly described				
Provides concrete examples to explain				
Describes terms/concepts/theories in more than one way				
Materials were presented in a logical and meaningful order				
Pacing was effective and the lesson was neither too slow nor too fast				
The instructor demonstrated enthusiasm in speech and in facial expressions				
Instructor's voice was expressive and at an appropriate volume				
Instructor's delivery was natural and not overly reliant on notes or slides				
Instructor made appropriate eye contact with webcam				
Visuals were utilized effectively				
<b>Interaction &amp; engaged learning</b>				
Instructor used audience-appropriate language				
Instructor invited, asked, and answered questions				
Instructor provided opportunities for students to contribute and be involved				
Instructor provided opportunities for students to interact with each other				
Instructor effectively used active learning strategies				

Integrates students' ideas into class				
Technology supports teaching strategies				
Teaching assessment & summary				
Intended objective(s) were measurable				
Lecture ended with a re-iteration of the key elements of the lesson				
There was a sense of closure to the lesson				

**Strengths of the instructor:**

**Something(s) to improve for next time:**

Adapted from: D'Eon, M. (2002). TIPS: Teaching Improvement Project Systems. Educational Support and Development, U. of S, & Queen's University SGS 90

\* Adapted from "Classroom Observation Instruments" with kind permission of the Centre for Teaching and Learning Services, University of Minnesota. <http://www1.umn.edu/ohr/teachlearn/resources/peer/instruments>