Accessibility Project Associate – January – March 2027
Centre for Learning and Teaching (CLT), Dalhousie University

Dalhousie's Centre for Learning and Teaching (CLT) is dedicated to partnering with graduate students to enhance teaching practices through activities focused on promoting creative and equity-driven learning experiences. The Accessibility Project Associate (APA) role provides a graduate student with the opportunity to advance transformative accessibility pedagogies in teaching and learning while gaining experience in educational resource design and delivery.

Position Responsibilities: The APA will contribute to a variety of projects, as time allows, that may include:

- Developing, designing, and creating educational resources (MyDal pages, print materials etc.) on the topic of accessibility and academic accommodations
- Assisting in the preparation of content for educational projects (workshops, toolkits, etc.)
- Synthesizing research in support of evidence and needs-based resource development

Required Skills:

Accessibility and Accommodations

- Established understanding of accessibility in relation to social, institutional, and environmental structures
- Prior experience/and or knowledge of student accommodation services and supports in university settings
- Strong interest in creating engaging and accessible educational materials that understand and represent diverse student, faculty, and staff needs and interests

Educational Development and Content Creation

- Ideally, prior experience developing educational resources and/or learning materials
- Strong written communication skills, with an ability to clearly and concisely explain complex educational concepts
- Proficiency with design software (e.g., PowerPoint, Canva, Sharepoint) for developing high-quality accessible educational resources

- Strong interest in the creative identification and deconstruction of structural workflow, culture, and design barriers (rather than solely on compliance-based fixes)

Research and Knowledge Translation

- Ability to systematically identify, gather, and review existing accessibility research best-practices and policies to support needs and evidence-based resource development
- Prior experience distilling large volumes of complex, multi-source information into clear, structured, and actionable findings
- Proficiency translating academic, policy, and theoretical accessibility concepts into practical, user-friendly guidance, toolkits, and checklists for diverse academic audiences

Eligibility:

This position is open to graduate students at Dalhousie University. The ideal candidate will have prior experience/and or knowledge of the academic student accommodations process and support at Dalhousie University and/or other post-secondary institution. This role is best suited for a student with a holistic understanding of accessibility with a strong interest in developing proactive educational materials tailored to a faculty audience.

Appointment Details:

- **Duration**: January 11, 2027 – March 19, 2027 (10 weeks)
- **Hours**: Average of 10 hours per week for a total of 100 hours, with flexible scheduling as agreed upon with the supervisor
- **Supervision**: Weekly meetings with Alysha Bulman
- **Pay Rate**: $35.11/hr (incl. 6% vacation) + 8% benefits

Application Procedure:

Interested candidates should submit the following:

1. A cover letter outlining your relevant skills and experience related to this position
2. A resume
3. A sample or link to any resource/materials (digital or print) you have created

Deadline:

Applications should be emailed by **December 7, 2026** to:

Alysha Bulman, Educational Developer, Centre for Learning and Teaching, at **alysha.bulman@dal.ca**.

For any questions about the position, please contact Alysha Bulman.