

Appeal of a Final Course Grade - Form A

(Reviewed by the Academic Standards Class Committee)

Requests for reconsideration of a Course Grade must be submitted to the Assistant Dean for Academic Affairs, accompanied by a \$50.00 fee, within 21 calendar days of issuance of the grade

Student Name _____ Banner No _____
Course Name _____ Course No. _____
Date _____

Basis of request for reconsideration of grade:

Student's Signature _____ Date _____

Grade Awarded Grade Unchanged: Or Grade Changed to:

Basis for the Decision

Course Director (signature):

Form must be submitted to Office of the Assistant Dean Academic Affairs within 21 calendar days of issuance of grades.

cc: **Student**
Student File
Registrar's Office (if grade is changed)
Dean Academic Affairs
Assistant Dean