

Local Government Certificate Program



Student Information New Returning

Full Name _____

If you are a returning student and all your information is up to date, please skip the next section.

Job Title _____ Organization _____

Billing Address: Home Work _____

Home Phone: _____ Work Phone _____ Cell Phone _____

Email Address: _____

*Date of Birth: _____

**Required for registration system. Will not be used for any other purpose*

Certificate Selection:

Go to www.dal.ca/localgovernment to view all our certificate options

Course Selection

Fall 2019 Sept 9 – Dec 2, 2019	Winter 2020 Jan 6 – Apr 6, 2020	Spring 2020 Apr 13 – Jun 29, 2020
<ul style="list-style-type: none"> <input type="radio"/> Local Government <input type="radio"/> Public Administration Professionalism <input type="radio"/> Human Resource Management <input type="radio"/> Local Government Accounting 	<ul style="list-style-type: none"> <input type="radio"/> Municipal Law I <input type="radio"/> Organizational Behaviour and Leadership <input type="radio"/> Citizen Engagement and Consultation I: Purpose and Possibilities <input type="radio"/> Financial Management <input type="radio"/> Freedom of Information and Privacy Foundations 	<ul style="list-style-type: none"> <input type="radio"/> Property Taxation and Assessment <input type="radio"/> Local Government Finance <input type="radio"/> Community Economic Development (CED) II <input type="radio"/> Citizen Engagement and Consultation II: Professional Practice <input type="radio"/> Organizational Design and Management

registrations are limited to **25** per course and are accepted on a **first come first served basis**. You are strongly urged to register prior to **August 31, 2019** for all 2019/2020 courses.

Payment Information

There is no refund after the course space opens.

The cost of any textbooks is **not** included in the course fee.

New Student Admission Fee \$200 \$ _____

Course Fee (\$985 per course) \$ _____

Total Course Fees \$ _____

If paying by cheque make payable to **College of Continuing Education**. If an employer is to be invoiced, a letter of authorization **must** accompany this registration form, otherwise registration **will not** be complete. You will receive confirmation of your registration from Dalhousie University by email.

Credit Card (Visa/MC/AMEX) Number: _____ Expiry Date: _____

All Students

By submitting this form and signing below you are indicating that you have read, understood and agree to abide by the procedures and policies contained in the **Program Regulations Handbook**. The handbook can be found at www.dal.ca/localgovernment

Signature: _____

Date: _____

PROGRAM ADMISSION INFORMATION (new students only)

Education

Institution	Degree/Diploma/Certificate/ Professional Designation	Year completed or highest level obtained

Work Experience

Employer	Position	Years of Service

You may wish to submit, under separate cover, additional information to support your application.

How did you hear about the local government certificate programs?

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