



Please submit this form to
Program Manager at
locgovt@dal.ca or by mail at
Dalhousie University
College of Continuing Education
1459 LeMarchant Street, Suite
2201, (2nd Floor)
PO Box 15000

Intent to Graduate Form

Following successful completion of the last course in which I was registered, I have completed all course requirements for graduation in:

- ☐ Associate Certificate in Local Government
- ☐ Local Government Concentration in Police Leadership Program
- ☐ Certificate in Local Government Administration (CLGA)
- ☐ Certificate in Local Government Financial Administration (CLGFA)
- ☐ Certificate in Local Government Human Resource Administration (CLGHRA)
- ☐ Certificate in Local Government Administration; Law & Ethics (CLGALE)
- ☐ Certificate in Local Government: Community Economic Development (CLGCED)
- ☐ Certificate in Local Government: Citizen Engagement and Consultation (CLGCEC)
- ☐ National Advanced Certificate in Local Authority Administration (NACLAA)
- ☐ National Advanced Certificate in Local Government Authority (NACLAA) ____ Level I ____ Level II
(Alberta Students)

Date and name of last course completed: _____

Your parchment should be printed with the same name as other legal documents. Please print your name in full as you would like it to appear on the Certificate. Do not use abbreviations, nicknames or parentheses. Please be advised that certificates will not be replaced without good cause and a fee may be charged.

First Name

Other Given Names

Surname

I would like to receive my certificate at:

- ☐ my professional association conference _____ in (city)
_____ in (month) _____

- ☐ by mail to this address:

Signature: _____ Date: _____

Please note that a certificate will not be issued if any fees are outstanding.

Is there anyone else you would like notified of your graduation from this certificate program? Please include name, title, and full and complete contact information (phone, email, mailing address).

Thank you for your co-operation!