

New for September 2014

Associate Certificate

Certificate in Local Government Administration

Dalhousie University

Local government will witness significant retirements over the next few years. As renowned academic and author Linda Duxbury notes, organizations will be forced to compete for replacements from a much smaller pool of candidates as the baby boomers retire. Where will local government find the employees to fill these vacant positions and how will they compete with all the other organizations looking to fill their vacancies? The answer may be much closer than one expects. There is a hidden pool of talent in the municipal organization that may simply need the encouragement and the opportunity to develop the necessary skills and confidence to assume greater responsibility in the municipal organization.

Who is the associate certificate intended for?

This certificate program is intended for those who work in local government and whose responsibilities have a technical orientation. This would include individuals who are currently involved in the following (or similar) areas:

- Building Inspection
- Water and Waste Water Treatment
- Geographic Science
- Fire Inspection
- Facility Management
- Environmental Engineering Technology

What is the purpose of the associate certificate?

This associate certificate is intended to give those who work in the technical fields of local government a broader understanding and a working knowledge of the history, organization, challenges and opportunities for local government. Graduates will have the knowledge and skills to effectively interact with municipal staff at all levels of the organization, the municipal council and the citizenry.

How long does it take?

The associate certificate can be completed in about nine months. It consists of the following three courses;

Local Government

Fall Term (September – December)

Municipal Law I

Winter Term (January – April)

Introduction to Local Government Finance

Spring Term (April – June)

**This is only a suggested sequence of courses, students can begin the associate certificate at any of the three terms.*

How do the courses operate?

All courses are offered online and therefore do not require any travel. The online environment encourages debate and discussion with other students and is not bound by time differences and geography. The online delivery is quite user friendly and support is available via phone or email.

Each course costs \$895.00 plus the cost of additional textbooks and course packs when required. Students generally commit between six and eight hours per week on readings, online participation and assignment preparation.

Can I use these courses towards other certificates?

Completion of these courses in the associate certificate can be used to fulfil the requirements of our other local government certificates. For a complete description of these certificates and the additional courses that you would need to take please do to www.dal.ca/cce.

For more information and registration go to www.dal.ca/cce or contact **Shelby Lang, Program Manager**, at 902-494-7459 or shelby.lang@dal.ca