

I want to pay for my English course

I have a credit card (Visa or MasterCard)

ESL Secure Online Payment

1. [Click here](#) to log into your ESL student Account.
2. Click on My Account History --> Transaction No. --> Pay invoice
3. Pay your invoice using a credit card.
4. After you have completed the Online Payment, you will receive a receipt by email.
5. If you want to pay for more than one level of the EAP Program, please send an email to [esl@dal.ca](mailto:esl@dal.ca) to request this.

I do NOT have a credit card (Visa or MasterCard)

I am outside of Canada and want to pay with a foreign currency – **GlobalPay Services**

1. [Click here](#) and follow the step-by-step instructions on how to use Global Pay.
2. It is **very** important that on the first page of the GlobalPay form you include a note that says: “CCE ESL Programs”.
3. After you complete the payment using GlobalPay, you will get an email confirmation.
4. You must send an email to [esl@dal.ca](mailto:esl@dal.ca) with a copy of your confirmation from GlobalPay. It must contain the date of payment as well as the amount (in Canadian dollars) that you paid.
5. If you pay through GlobalPay, you may need to wait 5-10 business days before Dalhousie University ESL Programs can send you a receipt.

I am in Canada and have a Canadian bank account – **Dalhousie Student Accounts**

**\*\* You must have a Dalhousie University Student ID number (B00#) if you want to pay this way. \*\***

You can either go to your bank in person and make the payment there or log into your online banking and make the payment through online bank transfer.

How to make the payment through online banking:

1. Add “**Dalhousie University**” as a new payee to your online banking
2. Put your B00 # as your account number/customer number
3. Make a payment to Dalhousie University from your bank account and enter the amount you want to pay.
4. Please send an email to [gena.walsh@dal.ca](mailto:gena.walsh@dal.ca) and give the permission for us to take the exact amount of money from your Dalhousie Student Accounts.

I am in Canada and want to pay in person at the ESL Front Desk

**\*\*This payment method is currently NOT available due to the COVID-19 situation. \*\***

Come to:

Dalhousie University  
College of Continuing Education  
Mona Campbell Building  
1459 Le Marchant St., Suite 2201.  
Halifax, Nova Scotia.

Tel: 902-494-2526.

Payment hours: 8:00am-4:30pm, Monday-Friday.

**\*\* This service will be available again when the university allows face-to-face contact again. \*\***