INTERNATIONAL STUDENT WORK EXPERIENCE PROGRAM (ISWEP)
Faculty of Agriculture

Presented by:
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AGENDA

• ISWEP
• Student Employee Key Learning Activities
• ISWEP Processes and Timelines
• Additional Resources
WHAT IS ISWEP?

• The **International Student Work Experience Program** is a collaborative project between Career Services and the International Centre to provide undergraduate and graduate international students with professional development and career preparedness through paid work on campus.

• The program will fully fund a total of **70 positions per term** (during Fall and Winter terms)

• Students will work for a total of **100 hours per term**, per student

• Employers and students are encouraged to explore how to maximize on students’ skills and identify areas of growth
ELIGIBILITY

• All international students with a valid study permit and a social insurance number (SIN) who are registered as full time students (9+ credits or 1+ credit if it’s the last semester) are eligible to participate.

• Students from all Dalhousie campuses can participate
ISWEP GOALS

Goals of the program are to have students:

• identify, develop, and **articulate** their **workplace competencies** (knowledge, skills, abilities)

• reflect on how their **work experience** relates to future employment opportunities

• use their **Co-Curricular Record** (CCR) to be officially recognized for the transferrable skills they developed in their role
ROLES AND COMPETENCIES: dal.ca/ISWEPEmployers

Job Groups:

1. Students helping students
   • Includes positions where students assist other students directly or through supporting curricular or Co-Curricular programming.
   • Job titles may include: Peer advisor, athletic services assistant, Library assistant, Student ambassador etc.
   • Co-Curricular competencies may include: Appreciating diversity, Effective communication, Collaboration, Leadership development, Enhanced Self Awareness, Social Responsibility.

2. Research

3. Administration
EMPLOYEE KEY LEARNING ACTIVITIES

Start
- Identify Learning Goals

1st Month
- Personal Learning Plan
- Workshop: Making the most of your ISWEP Experience

End
- Reflection & Evaluation

Ongoing Reflection, Check-ins, & Career Conversations
MAKING THE MOST OF YOUR ISWEP EXPERIENCE
TRAINING

• Value of ISWEP
• Your Strengths, Interests, & Values
• Workplace Competencies
• Personal Learning Plan
• Navigating Organizational Culture
• Professionalism - Dress code, communication, others?
• Training will be held in January (Time and location: TBD)
FINAL REFLECTION AND EVALUATION

• Identify the skills you’ve developed through your work experience
• Strengthen your ability to communicate these skills through your resume, networking and interviews
• Articulate how your work experience relates to future career goals
• Make an appointment with the Career Peer Advisor, Sin Yee, for a resume, cover letter and interview prep appointment by e-mailing ac.careerpeer@dal.ca.
• View and apply for jobs on mycareer.dal.ca from Nov 18th to 29th
• Get a social insurance number if you don’t have one
• Make sure your study permit is valid and allows you to work on campus. If it doesn’t, make an appointment with Mark Mason to get help.
• Fill out the declaration/eligibility form
• Develop your learning plan (what you hope to achieve) with your supervisor by the last Friday of January
• Complete a reflection assignment at the end of your work term
• Make a request for your ISWEP participation to be added to your CCR
IMPORTANT TIMELINES

• View and apply for jobs between Nov 18\textsuperscript{th} and 29\textsuperscript{th}
• Screening and interviews by employers: Dec 2\textsuperscript{nd} to 20\textsuperscript{th}
• Job offers may be made in December or first week of January
• Start working the week of January 6\textsuperscript{th}, 2020
• Submit your learning plan and reflection assignment by April 10\textsuperscript{th} 2020
• Please note: while you can apply to jobs without a SIN, you need to get one before a job offer is made. It is strongly recommended that you get it even before jobs become visible.
ADDITIONAL RESOURCES

• Mark Mason: mark.mason@dal.ca for immigration and study permit issues.

• Student Success Centre for career support.

• SIN Applications: servicecanada.gc.ca or Mark Mason

• Employment Rights: https://novascotia.ca/lae/employmentrights/

• HRES: https://dal.ca/hres

• Employment Guides for employers and international students: https://www.msvu.ca/en/home/future-students/internationaleducationcentre/career.aspx
thank you!

Questions:
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